

## **MISSION AND PURPOSES**

**The mission of Parkland College is to engage the community in learning.**

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
  - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
  - high-quality and responsive support services;
  - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

# PARKLAND COLLEGE

(Community College District #505)  
2400 West Bradley Avenue  
Champaign, Illinois

<https://parkland.zoom.us/j/7807379253>

Meeting ID: 780 737 9253

Dial by phone: 1 (312) 626-6799

*Board of Trustees' Meeting, Wednesday, October 21, 2020*

*Virtual Meeting via Zoom*

**7:00 p.m.**

\*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

## AGENDA

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
I.	Roll Call	1		X
II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	A. Report from the President of PCA	5	X
VI.	Minutes	* A. Regular Minutes from September 16, 2020	6	
VII.	Institutional	A. President's Report	24	X
VIII.	Program Reports	A. ICCTA Award	25	X
		B. Enrollment Report	26	X
		C. GEER Funding, WEI/SWFT, and Marketing Initiatives Updates	27	X
		D. Legislative Update	28	X
IX.	Business & Finance	A. Freedom of Information Act (FOIA)	29	X
		B. Financial Statements	30	X
		* C. Invoices (including Board Travel)	46	
		D. Exempt Purchase - University of Illinois Veterinary Medicine Contract	53	X
		E. Exempt Purchase - Techsmith Knowmia	54	X

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
	F. Exempt Purchase - ISBE-FCAE Agriculture Royalties	55	X	
	G. Exempt Purchase - Kaplan Outcomes Testing and Licensure Review for Practical Nursing Students	56	X	
	H. Exempt Purchase - UPS Revitalization Services	57	X	
	I. Exempt Purchase - VoIP Telephony Integration with Microsoft O365 POC	58	X	
	J. Exempt Purchase - Virtual Technology from Apporto	59	X	
	K. Exempt Purchase - Elevator Maintenance Service Contract	60	X	
	* L. Resource Allocation Management (RAMP)	61		
	* M. Surplus Property	62		
X.	Academic & Student Services			
	* A. Application of Funds from External Sources	63		
	* B. Acceptance of Funds from External Sources	68		
	C. Annual Grants Report	70		X
	D. 2022-2023 Academic Calendar (Lodged)	71		X
	E. New Career Program	75	X	
XI.	Closed Session	76	X	
XII.	Open Meeting			
XIII.	Closed Session Audio Approval	76	X	
XIV.	Administrative Services			
	A. Personnel Report	77	X	
XV.	Trustee Reports	81		X

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**October**

21 Board of Trustees Meeting, 7:00 p.m.  
26-30 Creating Impact Virtual Celebration

**November**

3 Election Holiday, Campus Closed  
10 Parkland Foundation Board Meeting, 7:30 a.m.  
13-14 ICCTA Meetings, Schaumburg, IL  
18 Parkland Board of Trustees Meeting, 7:00 p.m.  
26-27 Thanksgiving Recess, Campus Closed

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND  
COLLEGE BOARD OF TRUSTEES ON OCTOBER 21, 2020**

PARKLAND COLLEGE

OCTOBER 14, 2020

TO: Members of the Board of Trustees

FROM: Dr. Thomas Ramage, President

SUBJECT: Board of Trustees' Meeting on October 21, 2020

I. ROLL CALL

INFORMATION

## II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

### III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (\*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (\*) as follows:

- Minutes from Regular Meeting held on September 16, 2020
- Invoices (including Board Travel)
- Resource Allocation Management (RAMP)
- Surplus Property
- Application of Funds from External Sources
- Acceptance of Funds from External Sources

#### IV. PUBLIC COMMENTS

The Chairman will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Joshua Birky, President of PCA, will give a brief update on PCA activities.

INFORMATION



VI. MINUTES—Item A\*

MINUTES

Minutes of the Regular Meeting held on September 16, 2020 are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular Meeting held on September 16, 2020.

**MINUTES OF REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF COMMUNITY COLLEGE DISTRICT #505  
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,  
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

**SEPTEMBER 16, 2020**

**ROLL CALL**

The Meeting was called to order by Bianca Green, Chairman, at 7:00 p.m. The meeting was held electronically via Zoom. At the direction of Chairman Green, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Mark Dixon, Timothy Johnson, Dana Trimble, James Voyles, and Jonathan Westfield. Also present were President Thomas Ramage and representatives of the administration, faculty, staff, and public. Student Trustee Mukumayi joined the meeting at 7:14 p.m.

**CONSENT AGENDA MOTION**

The Chairman asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Mr. Trimble and seconded by Mr. Ayers to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Green; NAYS—None.

The consent agenda adopted includes approval of the following items:

- Policy Manual Updates
- Approved the minutes of the Board of Trustees Regular Meeting held on July 15, 2020
- Approved the voucher checks listing thru August 31, 2020, totaling \$3,535,315.00.
- Moved to declare the following items as surplus property:
  - Kodak M35 Film Processor- estimate 20 years old 1
  - Xray Cassette Holder – estimated 20-30 years old 1
  - DuPont Film Duplicator – estimate 20-30 years old 1
  - Wolf Film Bin for medical film – estimated 20-30 years old 1
  - Visa-Talk Pass Box – estimated 20-30 years old 1
  - Dentex Bite Wing Film Processor – estimated 20 years old 1

- Bar-Ray Bite Wing Film Bin- estimate 20 years old 1
- Hand Tank- estimated 20 years old 1
- Approved the filing of the following grant applications:
  - Illinois State Board of Education (ISBE): FY21 Facilitating Coordination in Agricultural Education (FCAE)
  - Illinois Community College Board (ICCB): Workforce Equity Initiative (WEI) (supplemental CURES Act funding)
  - Illinois Community College Board (ICCB): Adult Education and Family Literacy (supplemental CURES Act funding)
- Approved the awarding of funds from external sources as follows:
  - Illinois State Library/Secretary of State: Adult Volunteer Literacy Grant (Project READ)
  - Illinois Community College Board (ICCB): Early School Leaver Transition Program (ESLTP)
  - Illinois Department of Transportation (IDOT): FY21 Highway Construction Careers Training Program (HCCTP)
  - Illinois Community College Board (ICCB): Career & Technical Education Perkins Postsecondary Grant
  - U.S. Department of Education: TRIO—Student Support Services (SSS)
  - Illinois Community College Board (ICCB): Adult Education and Family Literacy
- Approved the recommended changes to the following policies in the Policy and Procedures Manual:
  - Policy 3.25 Drug Free Workplace-Employees and Policy 3.26 Alcoholic Beverages
  - Policy 7.02 Library Services

**PUBLIC COMMENTS**

The Chairman opened the floor for public comments.

There were no public comments.

**PUBLIC SAFETY DEPARTMENT RESOLUTION AND OATH OF OFFICE**

In accordance with the Illinois Compiled Statutes, the Board of Trustees is empowered to appoint sworn members to the College’s Public Safety Department. Benny Mingo was appointed as a full-time, 12-month public safety officer position, filling the vacancy created by Alex Ostebuhr’s departure.

It was moved by Mr. Voyles and seconded by Mr. Westfield to approve the Resolution to appoint Benny Mingo as a Peace Officer to the Parkland Public Safety Department.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, and Green; NAYS—None; ABSENT—Mukumayi (Student Trustee).

Chief Colbrook introduced Officer Mingo and administered the Oath of Office.

### **COMMUNICATION FROM PCA**

There was no report from PCA.

### **PRESIDENT'S REPORT**

Dr. Ramage reported on the following:

- Academic Services is leading an Illinois consortium of 13 community colleges to pursue a DOL grant called Strengthening Community College Training. Our target ask is \$5 million from Jan 2021 through Dec 2022. Proposal due date is October 8. Community college partners include: Parkland (lead), Blackhawk, Carl Sandburg, Heartland, John A. Logan, John Wood, Kankakee, Kaskaskia, Oakton, Rend Lake, Shawnee, Southeastern, and Southwest. Special thanks to Dr. Lau, Dr. Sutton, Bobbi Scholze, Derrick Baker, Josh Birky, and Lily Worby.
- CobraVenture is rebooting with the Class of 2020 student cohorts. Information and training sessions resume this week. New sponsors include: Murray Wise (1<sup>st</sup>), Ramshaw (2<sup>nd</sup>), It's a Wrap (3<sup>rd</sup> and 4<sup>th</sup>), Shaw Premier Painting (\$200 for all participants), Busey (technology), Lodgic (workplace). The CobraVenture Pitch Competition will be held on November 16.
- Dr. Lau announced that Academic Services recommends closure of the Collision Repair Program and the Hospitality Program. Both programs have endured a steady decline in enrollment. Community Education is preparing to offer hospitality courses, and students currently enrolled in the program are being sent to Richland Community College.
- Mike Trame reported that since August 10, 2020, there have been 54 COVID cases (two employees and fifty-two students). The COVID Response Team manages the positive cases on campus along with the follow-up procedures. They plan to place this data on the Parkland website. Mr. Trame thanked everyone involved for their efforts.
- The Solar Array is up and running as of Friday, September 11, 2020. The array spans 8 acres on the northwest corner of campus, and should generate between 10-15% electricity or 2 megawatts, depending on the load of the campus. Dr. Ramage reminded the Board that the College received RFP responses on October 13, 2017, and the Board approved Solsystems on February 21, 2018. Solsystems sold the contract to ConEd and

a new contract was signed October 12, 2018. Last month's bill from Constellation/Ameren included a \$57 credit for energy generated from the solar array, which was for a few hours the system was online for testing.

- Enrollment update was good news so far. The budget accounted for a 20% deficit but has since been mitigated down to about 13.1% and -14.7% in headcount. The 10<sup>th</sup> day enrollment report should be available soon. Kristin Smigielski will provide another enrollment update at the October Board meeting.
- For the first time, Parkland College will be an early voting site for students and the community; October 19-November 3 in room U142.
- Campus will be closed for services on November 3, 2020 in observance of the new Election Holiday.
- Thanked Trustees Ayers, Warfel, Kelley, and Bennett for participating in a pre-recorded presentation for the ACCT Leadership Conference. The presentation will be available to registered attendees on October 7, 2020.
- Congratulated all who participated in the TRiO Grant efforts. The grant was approved for \$1.6 million, and renewed for another 5 years.

### **SABBATICAL REPORT**

Joan Stolz, Associate Professor in Art and Design, gave a brief report on her sabbatical taken during the Fall 2019 semester. Her sabbatical objective was to create a body of work for a one-person exhibit in the Doudna Gallery at Eastern Illinois University. She also had opportunity to present to graduate art students on her expertise in the use of pastel, silverpoint, and egg tempura. This sabbatical invigorated both her work as an artist and as a teacher at Parkland.

Ms. Stolz thanked Parkland College and the Board of Trustees for the opportunity, and Laura O'Donnell for taking her photos. She also expressed that it was great to have Ann Coddington as a contact throughout the process.

### **FOUNDATION UPDATE**

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, provided an update on the 4<sup>th</sup> quarter activities of the Foundation. A handout was provided to the Board. The Creating Impact Celebration will be held the last week of October. Ms. Wahlfeldt encouraged everyone to share the event information. She thanked Marketing for their creativity and talents working on this project.

### **LEGISLATIVE UPDATE**

Stephanie Stuart, Vice President for Communications and External Affairs, gave a legislative update. A handout was provided to the Board.

## **FREEDOM OF INFORMATION ACT (FOIA)**

Stephanie Stuart reported on the following FOIA requests:

<u>Requestor</u>	<u>Information Requested</u>
Rick Dial, Carpenters Union	Solar Contracts
Donna Giertz	Athletic Expenses
Donna Giertz	Student Athlete Information
Donna Giertz	Personnel Information
Jared Rutecki, Better Government Association	Athletic Personnel Expenses (annual request)
Ariel Paradis, Payouts Network (Commercial)	Proposals Submitted in Procurement Card RFP
Stacy Savage, Civitech (Commercial)	Student Directory Information
Pit Herber, Candidate Select (Commercial)	Grade Distribution

## **FINANCIAL STATEMENTS**

Chris Randles reported that the financial statements for August reflect the results of operations of the College for the first two months of fiscal year 2020. The revised budget estimates indicate that expenses will exceed revenues by \$4,995,275 in the general operating funds.

- The financial statements have not yet been adjusted for significant changes that have transpired in the first quarter of the fiscal year. These include:
  - Expense reductions for impending retirements due to the VSP programs.
  - Expense reductions for fall student workers.
  - College-wide expense reductions for contractual services, materials & supplies, and travel & meetings.
  - One-time expense reduction in annual capital outlay.
- The key factors for the College's operating results in FY2021 will be tuition & fees revenue (enrollment), self-funded health claims, and continued impact of COVID-19.
- The College has received all of its FY2020 ICCB Base Operating and Equalization payments.
- The College has received its first FY2021 ICCB Base Operating payment.
- The tentative and original FY2021 budgets projected a \$4,964,925 deficit.
- The FY2021 unaudited beginning operating fund balance is approximately \$22.1M. This amount is 41% of operating expenditures.
- The FY2021 College tentative budget was lodged in July.

- The FY2021 College final budget will be presented in September.
- The FY2020 College audit will be presented at the October meeting if Federal DOE CAREs Act reporting rules are in place in time. The final audit is due to ICCB December 31, 2020.
- The TY2020 tax levy will be presented in November or December.

Chairman Green inquired about the status of health claims. Mr. Randles updated that health claims seem to be lower than where we were last year. If COVID continues, claims are likely to be down, simply because of the challenges COVID presents.

Trustee Dixon asked if Parkland was having similar issues as others in regards to receiving funds from taxing bodies. Mr. Randles noted that Parkland is behind in receiving tax remittances from the Treasurer. Given our substantial fund balance, the delays are not as problematic for us, yet. Our concern is that we receive full payment.

### **PUBLIC HEARING**

A public hearing was held on the proposed 2020-2021 (FY2021) budget. No public comments were made.

### **2020-2021 BUDGET**

The final 2020-2021 (FY2021) budget was presented for approval.

It was moved by Mr. Ayers and seconded by Mr. Johnson that the budget for the 2020-2021 year (FY2021) be adopted in accordance with the documents provided to the Board.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

### **EXEMPT PURCHASE – SSI AGVANCE**

In support of curriculum development in the Advanced Applicator Technician program and funded through National Science Foundation (NSF) grant #1902427, the following recommendation is to purchase Software Solutions Integrated, LLC (SSI) Agvance software. Agvance software is 100% exclusive to the agriculture sector, and is ubiquitous among agriculture retailers/employers. The software license agreement is for an annual purchase of Agvance Professional Edition for three years (duration of the grant) ending June 30, 2023. The annual purchase amount is \$28,000, which includes Agvance user licensing, maintenance, training, curriculum materials and support. The total purchase amount is \$84,000.

- Agvance Professional Edition includes Agvance Accounting, Blending, Dispatch Suite, Grower360, SKY Mapping Premium and 50 user licenses.

- Agvance is ag retail's most integrated software and will provide agriculture students with specific software training used in the industry.

This purchase relates to the following strategic goals:

**Goal A: Quality** - Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2.** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

**Goal C: Collaboration** - Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

**C2.** Develop partnerships with district employers to identify employability skills, collaborate in the development of curriculum and delivery systems, and create employment and internship opportunities for students.

**Goal D: Engagement** - Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D2.** Mobilize partnerships to accomplish a collaborative agenda that ensures that program planning targets skills gaps; promotes the associate's degree as a desired employment credential; and establishes viable options for completing skills-based credentials, including classroom instruction, online learning, credit for prior learning, and on-the-job learning.

Administration recommended the purchase of Agvance software from Software Solutions Integrated, LLC (SSI) of Shelbyville, IL. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available in the NSF grant budget for this purchase.

It was moved by Mr. Trimble and seconded by Mr. Voyles to approve the purchase of Agvance software from Software Solutions Integrated, LLC (SSI) of Shelbyville, IL. This purchase will have year one cost of \$28,000 that includes Agvance user licensing, maintenance, training, curriculum materials and support followed by two years with an annual software cost of \$28,000 through June 30, 2023 for a total of \$84,000.



The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

**EXEMPT PURCHASE – 160 DRIVING ACADEMY**

Parkland College Community Education uses 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing and job placement services for our tractor trailer driver training program.

160 Driving Academy, has 16 locations in Illinois and another 40 locations out of state. They provide a tuition reimbursement program for those students that qualify. Their goal is to train students according to the trucking regulations, promoting safe and secure driving, and to place students with one of the top U.S. trucking companies.

This purchase relates to the following strategic goal:

**Goal D: Engagement** – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommended purchasing the tractor-trailer driver training services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, for a total cost not to exceed \$475,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY 2021 Community Education budget for this purchase.

It was moved by Mr. Westfield and seconded by Mr. Johnson to approve the purchase of services from Rock Gate Capital, DBA 160 Driving Academy, of Evanston, Illinois, for a total cost not to exceed \$475,000

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

**EXEMPT PURCHASE – CONDENSED CURRICULUM INTERNATIONAL**

Parkland College Community Education will use Condensed Curriculum International (CCI) to provide training services (curriculum, books, materials, and instructors) for Medical Billing and Coding.

Since 1993, Condensed Curriculum International has supported educational institutions in communities nationwide with leading eLearning and traditional content focused on healthcare and other in-demand disciplines. Dedicated to high-quality classroom solutions, best-in-class eLearning content, and solid community partnerships, CCI has the professional expertise and experience to meet our institution’s needs.

This purchase relates to the following strategic goal:

**Goal D: Engagement** – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommended purchasing the training services and materials from Condensed Curriculum International of Fairfield, New Jersey, for a total cost not to exceed \$25,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization was requested since the cost exceeds \$20,000. Funds are available from FY 2021 Community Education budget for this purchase.

It was moved by Mr. Voyles and seconded by Mr. Trimble to approve the purchase of services from Condensed Curriculum International of Fairfield, New Jersey, for a total cost not to exceed \$25,000.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

**EXEMPT PURCHASE – STRATEGIC DEVELOPMENT INSTITUTE**

Parkland College Community Education purchases books, training materials, and assessment services from Strategic Development Institute (SDI), a distributor for our leadership and customer service training programs.

This purchase relates to the following strategic goal:

**Goal D: Engagement** – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommended purchasing the various leadership and soft skills books, training materials, and assessment services from SDI of Champaign, Illinois, for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (l) contracts for goods or services which are economically procured from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization was requested since the cost exceeds \$20,000. Funds are available from FY 2021 Community Education budget for this purchase.

It was moved by Mr. Voyles and seconded by Mr. Johnson to approve the purchase of services from SDI of Champaign, Illinois, for a total cost not to exceed \$30,000.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

**EXEMPT PURCHASE – TURNITIN**

Turnitin is an originality checking software service that integrates with our Learning Management System. Faculty use it both to detect plagiarism in submitted assignments and also as a learning tool. This is an annual subscription with a three-year pricing agreement to reduce the cost.

This purchase relates to the following strategic goal:

**Goal A: Quality-** Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2.** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommended approving a three-year pricing agreement with Turnitin, LLC and payment of \$23,298.56 for FY2021, \$21,891.83 for FY2022, and \$22,936.42 for FY2023. These items are exempt from formal bid requirements per the Illinois Public Community College Act, Section 805/3-27.1(f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the operating budget and CARES Act funds.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the purchase of Turnitin from Turnitin, LLC through 2023 for a total of \$68,126.81.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

**EXEMPT PURCHASE – CONSULTING SERVICES FROM LEAPFROG**

In support of our educational and institutional infrastructure, Administration recommended purchasing IT consulting services from Leapfrog Technology Group, Inc. 2 TransAm Plaza, Suite 530, Oakbrook Terrace, IL 60181. These services will be used as needed to support existing and new critical Parkland College systems as funds are available for up to \$100,000.

These purchases relate to the following strategic goals:

**Goal E:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**Goal E2.** Utilize our strategic technology plan to support all areas of the college.

**Goal E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds

\$20,000.00. Funds are available in the FY 2021 operating budgets and CAREs Act fund for this purchase.

Mr. Randles noted that this item, and the following two items, are related to mitigating cyber security issues. Many of these items are eligible to be paid from the CAREs fund, but will be needed in perpetuity. Security will remain a priority and the Board will see similar items next year, and the grant will be gone.

It was moved by Mr. Dixon and seconded by Mr. Westfield to approve consulting fees from Leapfrog not to exceed a total cost of \$100,000.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

**EXEMPT PURCHASE – EMPLOY CYBERCLAN AS OUR MANAGED SECURITY SERVICE PROVIDER (MSSP)**

In support of our educational and institutional infrastructure and protecting the security of Parkland College’s institutional and user’s data, Administration recommended employing CyberClan, 1810 E Sahara Ave. Suite 312, Las Vegas, Nevada, as our managed security service provider (MSSP.) Cyberclan will continuously monitor our IT networks, detect threats, and remediate security attacks at an annual cost of \$150,000. More specifically, Parkland College will receive the following services:

- Security Operations Centre (SOC), which will monitor Parkland infrastructure 24x7x365, respond and contain active cybersecurity threats
- Software license to Endpoint Detection and Response (EDR), i.e., next-generation antivirus software, to be deployed on all Parkland college computers
- Security log management software, which uses machine learning and advanced analytics to detect anomalous security behavior
- Security awareness training
- Quarterly consultation with a virtual security team
- Quarterly security reporting

This purchase relates to the following strategic goals:

**Goal E.** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**Goal E2.** Utilize our strategic technology plan to support all areas of the college.

**Goal E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2021 operating budget and CAREs Act fund for this purchase.

It was moved by Mr. Trimble and seconded by Mr. Ayers to approve the employment of Cyberclan as the Parkland College's managed security service provider (MSSP) at an annual cost of \$150,000

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

#### **EXEMPT PURCHASE – Mimecast Email Security Software**

In support of our educational and institutional infrastructure, Administration recommended purchasing Mimecast Email Security Software from CDWG of Vernon Hills, IL for a total annual cost of \$48,000. Mimecast Email Security with Targeted Threat Protection is a set of cloud services designed to provide next generation protection against advanced email-borne threats such as malicious URLs, malware, impersonation or Phishing attacks, data loss prevention as well as internally generated threats. This software also allows IT to respond and clean compromised emails from the Parkland network.

This purchase relates to the following strategic goals:

**Goal E.** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**Goal E2.** Utilize our strategic technology plan to support all areas of the college.

**Goal E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2021 operating budget and CAREs Act fund for this purchase.

It was moved by Mr. Dixon and seconded by Mr. Trimble to approve the purchase of Mimecast Email Security from CDWG at an annual cost of \$48,000

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

### **EXEMPT PURCHASE – WORLD EDUCATION**

Parkland College Community Education will use World Education expand our online offerings (curriculum, books, materials, and instructors), providing a wide variety of in-demand careers, available 24/7 without incurring the cost of curriculum development.

Established in 2014, World Education partners with colleges and universities to provide students the best possible online class experience. Students have the ability to train for a rewarding and in-demand career around their busy schedules, without needing to attend a college or university campus. Many of the courses include certification exam vouchers, and all students are offered career services after completion to help them find a career.

This purchase relates to the following strategic goal:

**Goal D:** Engagement – Parkland College will engage the district’s institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K-12 to develop future student population.

Administration recommended purchasing the training from World Education of Fort Worth, Texas, for a total cost not to exceed \$25,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (I) contracts for goods or services which are economically procured from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$25,000. Funds are available from FY 2021 Community Education budget for this purchase.

It was moved by Mr. Westfield and seconded by Mr. Voyles to approve purchase of services from World Education of Fort Worth, Texas, for a total cost not to exceed \$25,000.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

**PROTECTION, HEALTH, AND SAFETY PROJECTS/CAMPUS MASTER PLAN UPDATE**

Protection, Health, and Safety (PHS) project plans are presented annually to the Board. PHS funds have been used to provide much needed structural and mechanical improvements to the campus. It is proposed that the PHS projects in the FY2021 capital plan be approved for funding purposes.

This project relates to the following strategic goal:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Requested project for approval:

Campus Electronic Door Lock Upgrade Phase II     \$2,300,000

Mr. Randles explained that the \$2.3 million would be associated with the tax levy that will be brought to the Board in November or December. It will produce a tax rate between 3.7-5 cents. He noted that the College taxed the full amount until 2009-2010 when the Board lowered the levy. This gives the Board some strategic room to move in the future and provides the ability to raise taxes without another referendum. Assuming this passes, we will have the full amount needed for the door lock project and not have to phase it out. We have the funds to pay in full, so it will be a matter of timing and logistics.

Mr. Jim Bustard, Director of Physical Plant, also provided a Campus Master Plan update and provided a handout to the Board. They are reviewing the status of Phase I projects, and continue to maintain a five-year rolling list based off the master project list. Almost \$22 million in projects are on hold because of this year's budget. They will keep administration and the Board informed of the status of those projects.

Trustee Ayers asked how the doors would lock. Mr. Bustard stated that they are looking into proximity cards. Employees would have a card that gets them into the areas they need.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve Protection, Health, and Safety project listed above for FY2021 to be filed in accordance with the documents provided to the Board.



The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

### **UTILITY CONTRACT RENEWAL**

The College currently purchases electricity and natural gas under contract from Constellation Energy. This contract is set to expire in December of 2020. In the past, the College has sent out request for proposals to utility suppliers licensed in the State of Illinois. With the onset of the pandemic and the associated reduction in utility usage over the last several months, and the College's upcoming Solar Array electrical system coming on-line, Administration has determined that obtaining competitive proposals will be increasingly difficult. Several potential responders that have been contacted have expressed difficulty estimating usage based on not only the previous 12 to 24 months of utility usage, but also the actual amount of energy that will be supplied by the Solar Array. Without accurate usage information, suppliers' rates for utilities, particularly electricity, will be higher than would be expected.

Administration recommended extending the current utility contract for electricity and natural gas with Constellation Energy Services for a 12-month period, starting December of 2020. Extending the current contract will allow for gathering additional usage information along with a history of the amount of electrical energy supplied by the new Solar Array. The College has been under contract with Constellation Energy for the last several years. The rates quoted by Constellation have been historically lower than other responders and their supply service and customer service have been excellent.

This project relates to the following strategic goal:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27 items (h) contracts for the purchase of electricity when the cost is less than that offered by a public utility and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph.

Mr. Randles noted that the plan is to do an RFP next year, if the data is worthy. The bid is normally for a 3-year cycle. Trustee Dixon stated that he agrees and recommends the 3-year cycle.

It was moved by Mr. Dixon and seconded by Mr. Westfield to approve Constellation Energy of Chicago, IL, to provide electricity utility service for a period of 12 months starting on December 01, 2020.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

### **CLOSED SESSION**

The Board did not go into Closed Session.

### **PERSONNEL REPORT**

It was moved by Mr. Trimble and seconded by Mr. Voyles to approve the Personnel Report for September 2020, in accordance with the document provided to the Board.

The motion carried by the following vote: AYES—Ayers, Dixon, Johnson, Trimble, Voyles, Westfield, Mukumayi (Advisory Vote), and Green; NAYS—None; ABSENT—None.

### **TRUSTEE REPORTS**

Trustee Voyles expressed that he was honored and prepared to make the motion for Officer Mingo. However, he was not prepared to see Officer Mingo's father, a fellow Vietnam veteran, and was quite moved to see him in the audience.

Trustee Trimble thanked administration and staff for their efforts despite the tough times with COVID and masks. Chairman Green echoed his sentiments.

### **ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Trimble and seconded by Mr. Ayers for adjournment and voted AYE by all trustees present. The meeting was adjourned at 8:32 p.m.

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Bianca Green, Chairman  
Board of Trustees

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James Ayers, Secretary  
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Thomas Ramage will give a brief report to the Board.

INFORMATION

VIII. PROGRAM REPORTS—Item A

ICCTA AWARD

Jon Looney, President of Illinois Community College Trustees Association (ICCTA), will present Dr. Franklin Gallo with the 2020 ICCTA Outstanding Adjunct Faculty Member Award.

INFORMATION

VIII. PROGRAM REPORTS—Item B

ENROLLMENT REPORT

Kristin Smigielski, Dean of Enrollment, will provide the following enrollment reports:

1. Summer 2020 end-of-semester enrollment data and related enrollment trends.
2. Fall 2020 census date enrollment data and related enrollment trends.

INFORMATION

VIII. PROGRAM REPORTS—ITEM C

GEER FUNDING, WEI/SWFT, and MARKETING INITIATIVES UPDATES

Stephanie Stuart, Vice President for Communications and External Affairs, will provide updates on the following:

- Governor’s Emergency Education Relief Fund (GEER)
- Workforce Equity Initiative (WEI) and Support for Workforce Training (SWFT)
- Marketing Initiatives

INFORMATION

VIII. PROGRAM REPORTS—Item D

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Communications and External Affairs, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

**Requestor**

**Information Requested**

John Bambenek

Communications with County Treasurer's office

Kristi Upton, Acme Research

Payees over \$10k, non-employee (Annual)

Michael Ayele

Employee complaint records

INFORMATION



IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for September reflect the results of operations of the College for the first three months of fiscal year 2021. The revised budget estimates indicate that expenses will exceed revenues by \$4,403,777 in the general operating funds.

- The financial statements have been adjusted to reflect:
  - Expense reductions for fall student workers.
  - One-time expense reduction in annual capital outlay.
- The financial statements have not yet been adjusted for significant changes that have transpired in the first quarter of the fiscal year. These include:
  - Expense reductions for impending retirements due to the VSP programs.
  - College-wide expense reductions for contractual services, materials & supplies, and travel & meetings.
- The key factors for the College’s operating results in FY2021 will be tuition & fees revenue (enrollment), self-funded health claims, and continued impact of COVID-19.
- The College received a \$10.4M property tax payment from Champaign County. The College has now received \$20.5M of the total \$23M in property taxes from Champaign County. This is only slightly behind last year’s timing.
- The College has received its first three FY2021 ICCB Base Operating and Equalization grant payments.
- The tentative and original FY2021 budgets projected a \$4,964,925 deficit.
- The FY2021 unaudited beginning operating fund balance is approximately \$22.1M. This amount is 41% of operating expenditures.
- The FY2021 College tentative budget was lodged in July.
- The FY2021 College final budget was presented in September.
- The FY2020 College audit will be presented at the November or December meeting depending on the timing of Federal DOE CAREs Act reporting rules. The final audit is due to ICCB December 31, 2020.
- The TY2020 tax levy will be presented in November or December.

INFORMATION
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**Parkland College**  
**Board of Trustees Balance Sheet**  
**For the 03 Months Ending September 30, 2020**

	<b>General Funds</b>	<b>Special Revenue</b>	<b>Oper/Maint Restricted</b>	<b>Auxiliary Funds</b>	<b>Fiduciary Funds</b>	<b>Total All Funds</b>
<b>Assets</b>						
Cash	\$3,378,452	\$408,947	\$4,579,676	\$1,685,653	\$9,763,214	\$19,815,943
Investments	20,424,455	49,293	0	0	0	20,473,748
<b>Receivables</b>						
Taxes	9,183,710	1,518,763	986,687	0	0	11,689,160
Tuition and Fees	7,685,855	3,200	0	48,815	0	7,737,869
Other	291,463	17,565	0	58,092	0	367,120
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	(22,195)	22,873	0	718,051	0	718,728
<b>Total Assets</b>	<b>\$40,941,739</b>	<b>\$2,020,641</b>	<b>\$5,566,363</b>	<b>\$2,510,610</b>	<b>\$9,763,214</b>	<b>\$60,802,568</b>
<b>Liabilities</b>						
Accounts Payable	\$261,879	\$0	\$0	\$33	(\$280)	\$261,631
Salaries & Withholdings Payable	471,896	(35,170)	29,593	0	0	466,320
Vacation Payable	1,417,334	177,519	0	152,445	0	1,747,299
Retirement Payable	2,112,196	0	0	0	0	2,112,196
Deferred Revenue	9,505,405	1,555,216	990,163	(217)	0	12,050,568
Other	1,056,842	(4,165)	0	1,508	2,164,137	3,218,321
<b>Total Liabilities</b>	<b>14,825,551</b>	<b>1,693,400</b>	<b>1,019,756</b>	<b>153,769</b>	<b>2,163,857</b>	<b>19,856,334</b>
<b>Fund Balance</b>						
Fund Balance Beginning	22,602,139	1,701,855	4,216,258	1,886,008	7,599,358	38,005,618
Current Year						
Revenues over Expenses	3,514,048	(1,374,614)	330,348	470,833	0	2,940,615
<b>Total Fund Balance</b>	<b>26,116,188</b>	<b>327,241</b>	<b>4,546,606</b>	<b>2,356,841</b>	<b>7,599,358</b>	<b>40,946,234</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$40,941,739</b>	<b>\$2,020,641</b>	<b>\$5,566,363</b>	<b>\$2,510,610</b>	<b>\$9,763,214</b>	<b>\$60,802,568</b>

BOT\_BS  
2020-10-01, 10:03 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: BOT Funds**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	34,428,405	34,428,405	46,733	309,091	0	34,119,314
State Government	4,984,460	9,162,551	1,093,084	2,202,066	0	6,960,485
Federal Government	125,000	3,699,116	848,755	1,166,834	0	2,532,282
Tuition and Fees	24,872,432	24,872,432	386,363	14,841,462	0	10,030,970
Sales and Services	3,671,300	3,671,300	189,744	822,465	0	2,848,835
Investments	594,000	594,000	(225)	9,737	0	584,263
Other	1,044,500	1,060,774	11,003	113,682	0	947,092
<b>Total Revenues</b>	<b>69,720,097</b>	<b>77,488,578</b>	<b>2,575,456</b>	<b>19,465,336</b>	<b>0</b>	<b>58,023,242</b>
<b>Expenses</b>						
Salaries	41,643,137	43,397,876	3,683,130	8,935,484	26,101,420	8,360,972
Benefits	8,496,355	8,783,951	804,758	2,238,884	5,903,946	641,120
Contractual Services	4,777,701	6,059,928	385,240	1,784,830	852,567	3,422,530
Commodities	5,868,134	6,420,293	419,474	1,021,296	947,406	4,451,591
Travel and Meeting	861,186	1,161,140	14,346	41,032	15,664	1,104,444
Fixed Charges	6,540,924	6,593,038	25,362	679,837	103,655	5,809,546
Utilities	1,836,991	1,844,956	146,429	278,114	1,282,438	284,403
Capital Outlay	4,915,004	6,195,254	332,382	614,555	208,316	5,372,384
Other	2,478,616	4,168,946	609,276	921,791	11,647	3,235,508
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>77,418,048</b>	<b>84,625,382</b>	<b>6,420,398</b>	<b>16,515,823</b>	<b>35,427,060</b>	<b>32,682,499</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>(7,697,951)</b>	<b>(7,136,803)</b>	<b>(3,844,942)</b>	<b>2,949,513</b>	<b>(35,427,060)</b>	<b>25,340,744</b>

BOT\_IS - BOT Funds  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: General Fund**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	23,927,919	23,927,919	31,417	289,349	0	23,638,570
State Government	4,984,460	4,984,460	1,123,533	1,123,533	0	3,860,928
Federal Government	125,000	125,000	0	34,118	0	90,882
Tuition and Fees	21,759,422	21,759,422	311,555	13,636,015	0	8,123,407
Sales and Services	188,500	188,500	8,040	15,544	0	172,956
Investments	522,000	522,000	(225)	8,437	0	513,563
Other	986,500	986,500	5,832	78,532	0	907,968
<b>Total Revenues</b>	<b>52,493,801</b>	<b>52,493,801</b>	<b>1,480,151</b>	<b>15,185,527</b>	<b>0</b>	<b>37,308,274</b>
<b>Expenses</b>						
Salaries	37,734,251	37,623,627	3,227,943	7,686,277	23,213,738	6,723,611
Benefits	6,916,671	6,916,671	626,187	1,727,500	5,085,502	103,669
Contractual Services	3,059,333	3,061,033	113,198	1,132,822	278,822	1,649,389
Commodities	3,542,215	3,541,665	226,821	677,481	492,595	2,371,588
Travel and Meeting	586,316	586,116	3,216	12,354	2,446	571,316
Fixed Charges	70,309	70,309	5,820	14,686	0	55,623
Utilities	1,835,191	1,835,191	145,706	276,167	1,281,061	277,964
Capital Outlay	650,000	203,480	9,370	40,413	1,027	162,039
Other	2,199,440	2,194,488	67,055	104,979	0	2,089,508
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>56,593,726</b>	<b>56,032,578</b>	<b>4,425,315</b>	<b>11,672,680</b>	<b>30,355,192</b>	<b>14,004,706</b>
<b>Transfers (Net)</b>	<b>(865,000)</b>	<b>(865,000)</b>	<b>554</b>	<b>1,201</b>	<b>0</b>	<b>(866,201)</b>
<b>Revenues over Expenses</b>	<b>(4,964,925)</b>	<b>(4,403,777)</b>	<b>(2,944,610)</b>	<b>3,514,048</b>	<b>(30,355,192)</b>	<b>22,437,366</b>

BOT\_IS - General Fund  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 01 - Education Fund**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	17,943,608	17,943,608	22,690	278,099	0	17,665,509
State Government	4,984,460	4,984,460	1,123,533	1,123,533	0	3,860,928
Federal Government	125,000	125,000	0	34,118	0	90,882
Tuition and Fees	21,759,422	21,759,422	311,555	13,636,015	0	8,123,407
Sales and Services	188,500	188,500	8,040	15,544	0	172,956
Investments	517,000	517,000	(225)	7,463	0	509,537
Other	211,500	211,500	1,979	3,985	0	207,515
<b>Total Revenues</b>	<b>45,729,490</b>	<b>45,729,490</b>	<b>1,467,571</b>	<b>15,098,758</b>	<b>0</b>	<b>30,630,732</b>
<b>Expenses</b>						
Salaries	35,852,734	35,742,110	3,088,150	7,253,991	21,963,649	6,524,470
Benefits	6,199,701	6,199,701	558,752	1,529,282	4,479,773	190,646
Contractual Services	2,516,307	2,518,007	75,838	1,050,845	247,874	1,219,288
Commodities	3,154,687	3,154,137	214,120	607,013	319,335	2,227,789
Travel and Meeting	567,216	567,016	3,216	11,409	2,446	553,161
Fixed Charges	40,060	40,060	1,407	6,909	0	33,151
Utilities	15,400	15,400	0	0	0	15,400
Capital Outlay	650,000	5,980	0	4,952	1,027	0
Other	2,199,440	2,194,488	67,055	104,979	0	2,089,508
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>51,195,545</b>	<b>50,436,897</b>	<b>4,008,538</b>	<b>10,569,381</b>	<b>27,014,104</b>	<b>12,853,413</b>
<b>Transfers (Net)</b>	<b>(865,000)</b>	<b>(865,000)</b>	<b>554</b>	<b>1,201</b>	<b>0</b>	<b>(866,201)</b>
<b>Revenues over Expenses</b>	<b>(6,331,055)</b>	<b>(5,572,407)</b>	<b>(2,540,413)</b>	<b>4,530,578</b>	<b>(27,014,104)</b>	<b>16,911,119</b>

BOT\_IS - 01 - Education Fund  
2020-10-01, 10:05 AM

Parkland College  
Board of Trustees Income Statement  
Filters: 02 - Operation/Maintenance Fund  
For the 03 Months Ending September 30, 2020

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	5,984,311	5,984,311	8,727	11,249	0	5,973,062
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	5,000	5,000	0	974	0	4,026
Other	775,000	775,000	3,853	74,547	0	700,453
<b>Total Revenues</b>	<b>6,764,311</b>	<b>6,764,311</b>	<b>12,580</b>	<b>86,770</b>	<b>0</b>	<b>6,677,541</b>
<b>Expenses</b>						
Salaries	1,881,517	1,881,517	139,793	432,287	1,250,089	199,141
Benefits	716,970	716,970	67,435	198,218	605,729	(86,977)
Contractual Services	543,026	543,026	37,360	81,977	30,948	430,101
Commodities	387,528	387,528	12,700	70,468	173,260	143,799
Travel and Meeting	19,100	19,100	0	945	0	18,155
Fixed Charges	30,249	30,249	4,413	7,777	0	22,472
Utilities	1,819,791	1,819,791	145,706	276,167	1,281,061	262,564
Capital Outlay	0	197,500	9,370	35,461	0	162,039
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>5,398,181</b>	<b>5,595,681</b>	<b>416,777</b>	<b>1,103,299</b>	<b>3,341,088</b>	<b>1,151,294</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>1,366,130</b>	<b>1,168,630</b>	<b>(404,197)</b>	<b>(1,016,529)</b>	<b>(3,341,088)</b>	<b>5,526,247</b>

BOT\_IS - 02 - Operation/Maintenance Fund  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 03 - Oper/Maint Restricted Fund**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	2,240,617	2,240,617	3,273	4,218	0	2,236,399
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	508,583	508,583	5,508	327,781	0	180,802
Sales and Services	0	0	0	0	0	0
Investments	60,000	60,000	0	94	0	59,906
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>2,809,200</b>	<b>2,809,200</b>	<b>8,781</b>	<b>332,093</b>	<b>0</b>	<b>2,477,107</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	170	1,575	0	(1,575)
Contractual Services	440,982	440,982	0	170	0	440,812
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	4,255,004	4,255,004	0	0	0	4,255,004
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>4,587,131</b>	<b>4,587,131</b>	<b>170</b>	<b>1,745</b>	<b>0</b>	<b>4,585,386</b>
<b>Transfers (Net)</b>	<b>(508,583)</b>	<b>(508,583)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(508,583)</b>
<b>Revenues over Expenses</b>	<b>(2,286,514)</b>	<b>(2,286,514)</b>	<b>8,611</b>	<b>330,348</b>	<b>0</b>	<b>(2,616,862)</b>

BOT\_IS - 03 - Oper/Maint Restricted Fund  
2020-10-01, 10:05 AM

Parkland College  
 Board of Trustees Income Statement  
 Filters: 04 - Bond & Interest Fund  
 For the 03 Months Ending September 30, 2020

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	4,734,114	4,734,114	6,903	8,898	0	4,725,216
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>4,734,114</b>	<b>4,734,114</b>	<b>6,903</b>	<b>8,898</b>	<b>0</b>	<b>4,725,216</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	5,283,710	5,283,710	0	0	0	5,283,710
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>5,283,710</b>	<b>5,283,710</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,283,710</b>
<b>Transfers (Net)</b>	<b>508,583</b>	<b>508,583</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>508,583</b>
<b>Revenues over Expenses</b>	<b>(41,013)</b>	<b>(41,013)</b>	<b>6,903</b>	<b>8,898</b>	<b>0</b>	<b>(49,911)</b>

BOT\_IS - 04 - Bond & Interest Fund  
 2020-10-01, 10:05 AM



**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 05 - Auxiliary Enterprises Fund**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	2,604,427	2,604,427	69,300	877,666	0	1,726,761
Sales and Services	3,482,800	3,482,800	181,704	806,920	0	2,675,880
Investments	2,000	2,000	0	5	0	1,995
Other	58,000	58,000	5,171	23,876	0	34,124
<b>Total Revenues</b>	<b>6,147,227</b>	<b>6,147,227</b>	<b>256,175</b>	<b>1,708,468</b>	<b>0</b>	<b>4,438,759</b>
<b>Expenses</b>						
Salaries	2,674,527	2,674,527	239,665	556,275	1,700,888	417,363
Benefits	470,535	470,535	43,091	117,168	376,259	(22,893)
Contractual Services	1,001,611	1,001,611	95,658	264,246	541,114	196,251
Commodities	2,272,114	2,272,114	117,867	214,506	385,693	1,671,914
Travel and Meeting	251,136	251,136	2,162	2,049	13,218	235,868
Fixed Charges	586,905	586,905	18,631	74,779	103,655	408,472
Utilities	1,800	1,800	143	423	1,377	0
Capital Outlay	0	0	0	0	0	0
Other	273,476	273,476	60	8,188	0	265,288
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>7,532,104</b>	<b>7,532,104</b>	<b>517,277</b>	<b>1,237,635</b>	<b>3,122,205</b>	<b>3,172,264</b>
<b>Transfers (Net)</b>	<b>875,000</b>	<b>875,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>875,000</b>
<b>Revenues over Expenses</b>	<b>(509,877)</b>	<b>(509,877)</b>	<b>(261,101)</b>	<b>470,833</b>	<b>(3,122,205)</b>	<b>2,141,496</b>

*BOT\_IS - 05 - Auxiliary Enterprises Fund*  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: Special Revenue Funds**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	3,525,755	3,525,755	5,140	6,626	0	3,519,129
State Government	0	4,178,091	(30,449)	1,078,533	0	3,099,558
Federal Government	0	3,574,116	848,755	1,132,715	0	2,441,401
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	16,274	0	11,274	0	5,000
<b>Total Revenues</b>	<b>3,525,755</b>	<b>11,294,236</b>	<b>823,446</b>	<b>2,229,149</b>	<b>0</b>	<b>9,065,088</b>
<b>Expenses</b>						
Salaries	1,234,359	3,099,722	215,522	692,931	1,186,793	1,219,998
Benefits	1,109,149	1,396,745	135,310	392,641	442,185	561,919
Contractual Services	275,775	1,556,302	176,383	387,592	32,632	1,136,078
Commodities	162,660	715,370	74,786	129,309	69,118	516,943
Travel and Meeting	23,734	323,888	8,969	26,628	0	297,260
Fixed Charges	600,000	652,114	911	590,372	0	61,742
Utilities	0	7,965	581	1,525	0	6,440
Capital Outlay	10,000	1,736,771	323,012	574,142	207,288	955,341
Other	5,700	1,700,982	542,162	808,623	11,647	880,711
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,421,377</b>	<b>11,189,858</b>	<b>1,477,636</b>	<b>3,603,763</b>	<b>1,949,663</b>	<b>5,636,432</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>104,378</b>	<b>104,378</b>	<b>(654,190)</b>	<b>(1,374,614)</b>	<b>(1,949,663)</b>	<b>3,428,655</b>

BOT\_IS - Special Revenue Funds  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 06 - Restricted Purposes Fund**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	4,178,091	(30,449)	1,078,533	0	3,099,558
Federal Government	0	3,574,116	848,755	1,132,715	0	2,441,401
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	16,274	0	11,274	0	5,000
<b>Total Revenues</b>	0	7,768,481	818,306	2,222,523	0	5,545,959
<b>Expenses</b>						
Salaries	0	1,865,363	116,053	379,831	362,412	1,123,121
Benefits	0	287,596	23,804	69,494	136,022	82,079
Contractual Services	0	1,280,527	149,363	290,976	13,680	975,871
Commodities	0	552,710	62,718	93,113	39,317	420,280
Travel and Meeting	0	300,154	8,969	26,528	0	273,626
Fixed Charges	0	52,114	0	19,719	0	32,395
Utilities	0	7,965	581	1,525	0	6,440
Capital Outlay	0	1,726,771	323,012	567,871	207,288	951,612
Other	0	1,695,282	542,162	809,654	11,000	874,628
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	0	7,768,481	1,226,661	2,258,711	769,719	4,740,051
<b>Transfers (Net)</b>	0	0	0	0	0	0
<b>Revenues over Expenses</b>	0	0	(408,355)	(36,188)	(769,719)	805,907

*BOT\_IS - 06 - Restricted Purposes Fund*  
2020-10-01, 10:05 AM

Parkland College  
Board of Trustees Income Statement  
Filters: 11 - Audit Fund  
For the 03 Months Ending September 30, 2020

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	89,425	89,425	131	169	0	89,256
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>89,425</b>	<b>89,425</b>	<b>131</b>	<b>169</b>	<b>0</b>	<b>89,256</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	67,000	67,000	24,200	42,630	0	24,370
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>67,000</b>	<b>67,000</b>	<b>24,200</b>	<b>42,630</b>	<b>0</b>	<b>24,370</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>22,425</b>	<b>22,425</b>	<b>(24,069)</b>	<b>(42,461)</b>	<b>0</b>	<b>64,886</b>

BOT\_IS - 11 - Audit Fund  
2020-10-01, 10:05 AM

Parkland College  
Board of Trustees Income Statement  
Filters: 12 - Liability, Prot, & Stmnt Fund  
For the 03 Months Ending September 30, 2020

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	3,436,330	3,436,330	5,009	6,457	0	3,429,873
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>3,436,330</b>	<b>3,436,330</b>	<b>5,009</b>	<b>6,457</b>	<b>0</b>	<b>3,429,873</b>
<b>Expenses</b>						
Salaries	1,234,359	1,234,359	99,469	313,100	824,381	96,878
Benefits	1,109,149	1,109,149	111,506	323,146	306,163	479,840
Contractual Services	208,775	208,775	2,820	53,986	18,952	135,837
Commodities	162,660	162,660	12,069	36,196	29,800	96,664
Travel and Meeting	23,734	23,734	0	100	0	23,634
Fixed Charges	600,000	600,000	911	570,653	0	29,347
Utilities	0	0	0	0	0	0
Capital Outlay	10,000	10,000	0	6,271	0	3,729
Other	5,700	5,700	0	(1,031)	647	6,084
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>3,354,377</b>	<b>3,354,377</b>	<b>226,775</b>	<b>1,302,422</b>	<b>1,179,944</b>	<b>872,011</b>
<b>Transfers (Net)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenues over Expenses</b>	<b>81,953</b>	<b>81,953</b>	<b>(221,766)</b>	<b>(1,295,965)</b>	<b>(1,179,944)</b>	<b>2,557,862</b>

BOT\_IS - 12 - Liability, Prot, & Stmnt Fund  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: Fiduciary Funds**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	1,201	0	8,799
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>1,201</b>	<b>0</b>	<b>8,799</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(554)</b>	<b>(1,201)</b>	<b>0</b>	<b>(8,799)</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>(554)</b>	<b>0</b>	<b>0</b>	<b>0</b>

BOT\_IS - Fiduciary Funds  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 07 - Working Cash Fund**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	0	1,201	0	8,799
Other	0	0	0	0	0	0
<b>Total Revenues</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>1,201</b>	<b>0</b>	<b>8,799</b>
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transfers (Net)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>(554)</b>	<b>(1,201)</b>	<b>0</b>	<b>(8,799)</b>
<b>Revenues over Expenses</b>	<b>0</b>	<b>0</b>	<b>(554)</b>	<b>0</b>	<b>0</b>	<b>0</b>

BOT\_IS - 07 - Working Cash Fund  
2020-10-01, 10:05 AM

**Parkland College**  
**Board of Trustees Income Statement**  
**Filters: 10 - Trust & Agency Fund**  
**For the 03 Months Ending September 30, 2020**

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			September	YTD		
<b>Revenues</b>						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Total Revenues</b>	0	0	0	0	0	0
<b>Expenses</b>						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
<b>Total Expenses</b>	0	0	0	0	0	0
<b>Transfers (Net)</b>	0	0	0	0	0	0
<b>Revenues over Expenses</b>	0	0	0	0	0	0

*BOT\_IS - 10 - Trust & Agency Fund*  
2020-10-01, 10:05 AM



IX. BUSINESS & FINANCE—Item C\*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru September 30, 2020.

CONSENT MOTION—Approve the voucher checks listing thru September 30, 2020, totaling \$1,963,166.24 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE  
VOUCHER CHECKS LISTING THRU SEPTEMBER 30, 2020

<u>CHECK NUMBER</u>	<u>PAY DATE</u>	<u>PAYEE NAME</u>	<u>AMOUNT</u>	<u>AMOUNT</u>	<u>GL ACCOUNT DESCRIPTION</u>
0973613	09/03/2020	Absopure Water Company	20.00		Center for Excellence: Office-Supplies
0973614	09/03/2020	Advance Auto Parts	111.88		Automotive: Instructional Supplies
0973615	09/03/2020	Caitlyn Agans	100.00		FCAE: Instr Service Contracts
0973616	09/03/2020	Alexander Lumber Company	82.22		Construction Tech: Instructional Supplies
0973617	09/03/2020	All Lines Leasing	407.85		Custodial: Maintenance Services
0973618	09/03/2020	Amazon		1,051.33	Vet Tech: Instructional Supplies
0973619	09/03/2020	Amazon	3,199.02		Vet Tech: Instructional Supplies
0973620	09/03/2020	Apple Computer	89.90		Dean of Career & Technical Ed: Other Material and Supplies
0973621	09/03/2020	Arrjo Llc	2,812.50		FCAE: Rental-Facilities
0973622	09/03/2020	AT&T	797.42		Utilities: Telephone
0973623	09/03/2020	AT&T	1,248.71		Utilities: Telephone
0973624	09/03/2020	James L. Ayers	160.60		Board of Trustees: Travel In State
0973625	09/03/2020	Benco Dental	518.79		Occupational Hlth: Other Supplies
0973626	09/03/2020	Boeing Distribution Inc	40.22		Aviation Program: Repair Materials/Supplies
0973627	09/03/2020	Mr. Eric S. Brooks	161.04		Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
0973628	09/03/2020	Carle	15.00		Professional Development: Instructional Supplies
0973629	09/03/2020	Carle Regional EMS	9,000.00		Emergency Medical: Instr Service Contracts
0973630	09/03/2020	CDW-Government	422.06		Computing Administration: Other Contractual Services
0973631	09/03/2020	CenturyLink	173.63		Utilities: Telephone
0973632	09/03/2020	Chambana Sales	165.38		Grounds: Maintenance/Custodial Supply
0973633	09/03/2020	Champaign County Farm Bureau	3,256.50		FCAE: Rental-Facilities
0973634	09/03/2020	Champaign Multimedia Group	176.72		Professional Development: Advertising
0973635	09/03/2020	Chemical Maintenance Inc	1,413.92		COVID19 - Institutional LPS: Maintenance/Custodial Supply
0973636	09/03/2020	Cintas Corp	94.62		Diesel Power: Instructional Supplies
0973637	09/03/2020	Cintas Corp	94.62		Diesel Power: Instructional Supplies
0973638	09/03/2020	Clean Slate Consultants	180.00		Administrative Software Proj: Consultants
0973639	09/03/2020	Constellation NewEnergy	67,460.69		Utilities: Electricity
0973640	09/03/2020	Covetrus	4.96		Vet Tech: Instructional Supplies
0973641	09/03/2020	CU Hardware Company	12.55		Art and Design: Instructional Supplies
0973642	09/03/2020	Josh Dallas	6,165.00		FCAE: Rental-Facilities
0973643	09/03/2020	Davis-Houk Mechanical Inc	5,537.56		Maintenance: Maintenance Services
0973644	09/03/2020	Deans Graphics	25.00		Athletics General Fund: Maintenance Services
0973645	09/03/2020	Dell Marketing LP	13,141.14		CARES Institutional: Equipment-Instructional >2500
0973646	09/03/2020	Dentsply Professional	2,396.86		Dental Hygiene: Instructional Supplies
0973647	09/03/2020	Dentsply Professional	129.56		Dental Hygiene: Instructional Supplies
0973648	09/03/2020	Dominion Dental Services Usa I	3,446.75		General: Dental
0973649	09/03/2020	DuPage County Fair	3,600.00		FCAE: Rental-Facilities
0973650	09/03/2020	Dust and Sons	144.25		Collision Repair: Instructional Supplies
0973651	09/03/2020	Element Graphics & Design, Inc	821.41		Institutional: General Insurance
0973652	09/03/2020	Entre Solutions II	7,500.00		CARES Institutional: Equipment-Instructional >2500
0973653	09/03/2020	F.A. Davis Company	1,875.00		Nursing: Instructional Supplies
0973654	09/03/2020	Fastenal Company	335.06		Plant Administration: Building Remodeling
0973655	09/03/2020	Fasteners Etc Inc	150.84		Diesel Power: Instructional Supplies
0973656	09/03/2020	Flightstar	20,679.59		Aviation Program: Maintenance Services
0973657	09/03/2020	GFI Digital Inc	5,539.40		Computing Administration: Other Contractual Services
0973658	09/03/2020	Tom Grey, Grey & Associates	2,560.00		Professional Development: Instr Service Contracts
0973659	09/03/2020	The Home Depot Pro	36.00		Custodial: Maintenance/Custodial Supply
0973660	09/03/2020	Illinois American Water	660.99		Utilities: Water, Sewage
0973661	09/03/2020	Interstate Battery System	318.60		Maintenance: Maintenance/Custodial Supply
0973662	09/03/2020	Ms. Alexis A. Johnson	64.40		Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
0973663	09/03/2020	Johnson Controls Fire Protecti	899.00		Maintenance: Maintenance Services
0973664	09/03/2020	James M. Jones	75.00		Institutional: General Insurance
0973665	09/03/2020	Leapfrog Technology Group, Inc	17,312.50		Computing Administration: Maintenance Services
0973666	09/03/2020	LinkedIn Corporation	4,500.00		Human Resource: Advertising
0973667	09/03/2020	Mrs. Laurie A. Lobdell	461.46		Vet Tech: Travel In State
0973668	09/03/2020	Lorenz Supply Co	2,052.20		Custodial: Maintenance/Custodial Supply
0973669	09/03/2020	MACS Worldwide	140.00		Diesel Power: Instructional Supplies
0973670	09/03/2020	Manpower	140.00		Human Resource: Recruit Personnel/Athletes
0973671	09/03/2020	Martin One Source	665.68		Central Receiving: Office-Supplies
0973672	09/03/2020	Julie McCleary	112.54		FCAE: Office-Supplies
0973673	09/03/2020	Medline Industries Inc	1,344.71		Medical Assisting: Instructional Supplies
0973674	09/03/2020	Mercer Co School Dist 404	1,125.00		FCAE: Other Fixed Charges
0973675	09/03/2020	Mid Illinois Concrete & Excava	1,757.20		Maintenance: Maintenance Services
0973676	09/03/2020	Muncie Aviation Company	371.00		Aviation Program: Instructional Supplies
0973677	09/03/2020	Music Shoppe Inc	98.25		Music: Instructional Supplies
0973678	09/03/2020	Napa Auto Parts	1,570.42		Diesel Power: Instructional Supplies
0973679	09/03/2020	OSF SJMC Foundation	48.00		Emergency Medical: Instructional Supplies
0973680	09/03/2020	Prairielands Council #117	250.00		Board of Trustees: College Conf/Meeting Expense
0973681	09/03/2020	Radiation Detection Company	239.75		Radiologic Technology: Instructional Supplies
0973682	09/03/2020	Ms. Carolyn J. Ragsdale	958.40		Health Professional Administration: Instructional Supplies
0973683	09/03/2020	RegisterBlast	125.00		Assessment Center: Other Contractual Services
0973684	09/03/2020	Rogards Office PLUS	5,730.33		Central Receiving: Office-Supplies
0973685	09/03/2020	Sailfin Pet Shop	332.54		Vet Tech: Instructional Supplies
0973686	09/03/2020	Ms. Michelle Salas Lazo	149.50		Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
0973687	09/03/2020	Sam's Club	32.86		Library: Office-Supplies

0973688	09/03/2020	Seton	2,674.45	Fiscal Administration: Office-Supplies
0973689	09/03/2020	Sherwin Williams	15.65	Maintenance: Maintenance/Custodial Supply
0973690	09/03/2020	Ms. Taryn R. Smith	276.86	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
0973691	09/03/2020	Springfield Electric Supply Co	109.90	Electronics: Instructional Supplies
0973692	09/03/2020	Starcrest Cleaners	284.25	Public Safety: Other Contractual Services
0973694	09/03/2020	Technology Management Revolvin	2,500.00	Utilities: Telephone
0973695	09/03/2020	Tee Jay Central Inc	77.12	Maintenance: Maintenance Services
0973696	09/03/2020	Terminix Services Inc	100.00	Maintenance: Maintenance Services
0973697	09/03/2020	Thompson Electronics Company	4,875.00	CARES Institutional: Equipment-Instructional >2500
0973698	09/03/2020	Troxell Communications	14,094.00	CARES Institutional: Equipment-Instructional >2500
0973699	09/03/2020	Uline	235.52	Biology: Instructional Supplies
0973700	09/03/2020	United Parcel Service	6,221.57	Central Receiving: Postage
0973701	09/03/2020	University of Illinois Urbana/	22,500.00	FCAE: Other Contractual Services
0973702	09/03/2020	Veolia Water Technologies Inc.	1,438.50	Maintenance: Maintenance/Custodial Supply
0973703	09/03/2020	Village of Patoka	2,700.00	FCAE: Other Fixed Charges
0973704	09/03/2020	VWR International LLC	727.43	Biology: Instructional Supplies
0973705	09/03/2020	Woodburn Press	277.95	Trio Student Support Svcs FY20: Other Expenses
0973713	09/10/2020	Accurate Biometrics	910.00	Human Resource: Recruit Personnel/Athletes
0973714	09/10/2020	Admin Partners LLC	392.00	Human Resource: Other Contractual Services
0973715	09/10/2020	Advance Auto Parts	12.87	Automotive: Instructional Supplies
0973716	09/10/2020	Advanced Audio & Lighting Sys.	214.00	College Theatre: Other Material and Supplies
0973717	09/10/2020	Alternative Communication Serv	991.50	Accessibility Services: Other Contractual Services
0973718	09/10/2020	Amazon	1,781.56	Vet Tech: Instructional Supplies
0973719	09/10/2020	American Time & Signal	285.94	Maintenance: Maintenance/Custodial Supply
0973720	09/10/2020	PDC/AREA COMPANIES	2,132.00	Utilities: Refuse Disposal
0973721	09/10/2020	Art Coop Inc	359.12	Art and Design: Instructional Supplies
0973722	09/10/2020	AT&T	104.84	Utilities: Telephone
0973723	09/10/2020	AvePoint, Inc.	1,300.00	Computing Administration: Maintenance Services
0973724	09/10/2020	Best Inc	99.50	Dental Hygiene: Consultants
0973725	09/10/2020	Birkey's Farm Store, Inc	113.28	Grounds: Maintenance/Custodial Supply
0973726	09/10/2020	Birkey's Farm Store, Inc	3,866.00	Diesel Power: Instructional Supplies
0973728	09/10/2020	BlueTarp Financial Inc	437.32	Diesel Power: Instructional Supplies
0973729	09/10/2020	Casey Bolin	30.70	FCAE: Office-Supplies
0973730	09/10/2020	Joshua L. Bradley	300.00	SWFT: WEI: Other Expenses
0973731	09/10/2020	Encova Insurance	14,130.00	Institutional: Workers Comp Ins
0973732	09/10/2020	BSN Sports	8,058.80	Soccer Mens: Other Material and Supplies
0973733	09/10/2020	Campion Barrow & Associates	440.00	Human Resource: Recruit Personnel/Athletes
0973734	09/10/2020	Cannon Cochran Management	90.00	Institutional: Workers Comp Ins
0973735	09/10/2020	Supernatural Inc	533.70	Biology: Instructional Supplies
0973736	09/10/2020	Castle Branch Inc	2,941.00	Human Resource: Recruit Personnel/Athletes
0973737	09/10/2020	Champaign Country Club	1,155.86	Unrestricted/Creating Impact: College Conf/Meeting Expense
0973739	09/10/2020	Chemical Maintenance Inc	607.50	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0973740	09/10/2020	ClickSafety	6,820.00	Agriculture-Engineering Scienc: Instructional Supplies
0973741	09/10/2020	CollegeNET Inc	4,993.05	Computing Administration: Maintenance Services
0973742	09/10/2020	Comcast	580.40	Utilities: Telephone
0973743	09/10/2020	Consolidated Communications	2,072.16	General Institutional: Other Contractual Services
0973744	09/10/2020	Covetrus	188.55	Vet Tech: Instructional Supplies
0973745	09/10/2020	Danville Area Community Colleg		300.00 Golf: Other Contractual Services
0973746	09/10/2020	Dell Marketing LP	239,753.71	Computing Administration: Other Material and Supplies
0973747	09/10/2020	DexYP	3,099.00	Aviation Program: Advertising
0973748	09/10/2020	Dean Dittmar	23.55	FCAE: Other Material and Supplies
0973749	09/10/2020	Duncan Supply Co Inc	565.00	Maintenance: Maintenance/Custodial Supply
0973750	09/10/2020	Dust and Sons	149.10	Collision Repair: Instructional Supplies
0973751	09/10/2020	Ebsco Information Services	7,334.56	Library: Publications and Dues
0973752	09/10/2020	Emergency Medical Products Inc	145.74	Respiratory Care Technology: Instructional Supplies
0973753	09/10/2020	Environmental Control Solution	736.00	Maintenance: Maintenance Services
0973754	09/10/2020	Fastenal Company	58.20	Automotive: Instructional Supplies
0973755	09/10/2020	Flinn Scientific Inc	196.70	Chemistry: Instructional Supplies
0973756	09/10/2020	Dana P. Goodsitt	304.50	Construction Tech: Instructional Supplies
0973757	09/10/2020	Health Alliance Medical Plans,	35,582.67	General: Group Health Insurance
0973758	09/10/2020	Heartland Community College	315.00	Golf: Other Contractual Services
0973759	09/10/2020	John Heiser	81.89	FCAE: Other Supplies
0973761	09/10/2020	Hicks gas	27.82	Maintenance: Maintenance/Custodial Supply
0973762	09/10/2020	Holt Supply Company	614.15	Maintenance: Maintenance/Custodial Supply
0973763	09/10/2020	The Home Depot Pro	77.16	Custodial: Maintenance/Custodial Supply
0973764	09/10/2020	Humanware USA Inc.	495.00	Accessibility Services: Office-Supplies
0973765	09/10/2020	ICC Business Products	258.96	Reprographics: Repair Materials/Supplies
0973766	09/10/2020	IDEXX	1,276.46	Vet Tech: Instructional Supplies
0973767	09/10/2020	Illini FS	748.45	Grounds: Maintenance/Custodial Supply
0973768	09/10/2020	Illinois Valley Community Coll	300.00	Golf: Other Contractual Services
0973769	09/10/2020	Indigo Instruments	693.50	Chemistry: Instructional Supplies
0973770	09/10/2020	Interstate Battery System	95.95	Grounds: Maintenance/Custodial Supply
0973771	09/10/2020	Iron Brand Marketing, LLC	599.81	Aviation Program: Advertising
0973773	09/10/2020	JSfirm LLC	1,099.00	Human Resource: Advertising
0973774	09/10/2020	Keffer Development Services LL	300.00	Training Room: Publications and Dues
0973775	09/10/2020	Tracy S. Kleparski	1,800.00	Human Resource: Other Employee Benefits Vacation
0973776	09/10/2020	Kone Inc	977.21	Maintenance: Maintenance Services
0973777	09/10/2020	Ms. Jody E. Littleton	104.00	Fine Arts Adminstration: College Conf/Meeting Expense
0973778	09/10/2020	Matco Tools	16.26	Diesel Power: Instructional Supplies
0973779	09/10/2020	Medco Sports Medicine	25.75	Training Room: Instructional Supplies
0973780	09/10/2020	Medline Industries Inc	495.81	Occupational Hlth: Other Supplies

0973781	09/10/2020	Midwest Fiber Inc.	100.00	Maintenance: Maintenance Services
0973782	09/10/2020	Modern Biology	101.40	Biology: Instructional Supplies
0973783	09/10/2020	Thiziri Mohammed	200.00	SWFT: WEI: Other Expenses
0973784	09/10/2020	MTI Distributing Inc	96.74	Grounds: Maintenance/Custodial Supply
0973785	09/10/2020	Muncie Aviation Company	492.71	Aviation Program: Repair Materials/Supplies
0973786	09/10/2020	Napa Auto Parts	69.72	Diesel Power: Instructional Supplies
0973787	09/10/2020	National Junior College Athlet	3,743.00	Mens Basketball: Other Material and Supplies
0973788	09/10/2020	National Research Center for C	853.91	Admissions and Records: Other Contractual Services
0973789	09/10/2020	Niemann Foods	48.33	Diesel Power: Instructional Supplies
0973790	09/10/2020	Niemann Foods	37.77	Diesel Power: Instructional Supplies
0973791	09/10/2020	Parkland College	1,000.00	ICCB/IBHE Emergency Fund: Student Grants, Scholarships
0973792	09/10/2020	Parkland College	1,790.00	SWFT: WEI: Other Expenses
0973794	09/10/2020	Della Perrone Photography	331.25	Marketing: Printing
0973795	09/10/2020	Pitney Bowes	1,550.40	General Institutional: Maintenance Services
0973796	09/10/2020	Prairie Signs Inc	9,370.00	Plant Administration: Building Remodeling
0973797	09/10/2020	Protrain Llc	110.00	Professional Development: Instr Service Contracts
0973798	09/10/2020	Public Media Engineering LLC	8,924.00	Mass Communications: Other Contractual Services
0973799	09/10/2020	R D McMillen Enterprises	812.20	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0973800	09/10/2020	Regional Office of Education	58,662.06	FCAE FY21: Office Services
0973802	09/10/2020	Richard A Schrock Mowing	480.00	Grounds: Maintenance Services
0973803	09/10/2020	Donnie R. Rutherford	100.00	SWFT: WEI: Other Expenses
0973804	09/10/2020	Sailfin Pet Shop	17.50	Vet Tech: Instructional Supplies
0973805	09/10/2020	Schoonover Sewer Service Inc	135.00	Maintenance: Maintenance Services
0973806	09/10/2020	Mr. Mark E. Sikora	459.97	Soccer Mens: Other Material and Supplies
0973808	09/10/2020	Ms. Stephanie L. Stuart	1,800.00	Human Resource: Other Employee Benefits Vacation
0973809	09/10/2020	Stylus Publishing LLC	187.50	Hospitality Industry: Instructional Supplies
0973811	09/10/2020	TeamDynamix Solutions LLC	7,600.00	Administrative Software Proj: Consultants
0973812	09/10/2020	Technology Management RevolvIn	177.08	Public Safety: Other Contractual Services
0973813	09/10/2020	Today's Business Solutions	1,071.73	Student Life: Office-Supplies
0973814	09/10/2020	Troxell Communications	1,005.00	CARES Institutional: Equipment-Instructional >2500
0973815	09/10/2020	Uline	528.89	Health Professional Administration: Instructional Supplies
0973816	09/10/2020	United Parcel Service	5.33	Central Receiving: Postage
0973818	09/10/2020	University of Illinois-Spr	700.00	Golf: Other Contractual Services
0973819	09/10/2020	Verizon Wireless	2,252.39	Utilities: Telephone
0973820	09/10/2020	Village of Rantoul	337.15	Adult Education: Rental-Facilities
0973822	09/10/2020	VWR International LLC	291.13	Vet Tech: Instructional Supplies
0973823	09/10/2020	Wave Graphics, Inc.	20.00	Golf: Other Material and Supplies
0973824	09/10/2020	Herman R. Williams	100.00	SWFT: WEI: Other Expenses
0973825	09/10/2020	Xerox Corporation	3,221.25	Reprographics: Install Pay Lease/Pur Agree
0973826	09/10/2020	Jave Yoshimoto	1,200.00	Illinois Arts Council: Other Contractual Services
0973831	09/17/2020	Rock Gate Capital	15,963.00	Truck Driving: Instr Service Contracts
0973832	09/17/2020	Absopure Water Company	10.00	Human Resource: Office-Supplies
0973833	09/17/2020	Lucas D. Allen	343.27	FCAE FY21: Travel In State
0973834	09/17/2020	Amazon	3,666.46	Vet Tech: Instructional Supplies
0973835	09/17/2020	Ameren Illinois	286.22	Utilities: Electricity
0973836	09/17/2020	Apple Computer	845.90	Perkins Post Secondary FY21: Instructional Supplies
0973837	09/17/2020	Automatic Fire Sprinkler Llc	2,183.00	Maintenance: Maintenance Services
0973838	09/17/2020	Bacon & Van Buskirk Glass Co	104.00	Maintenance: Maintenance/Custodial Supply
0973839	09/17/2020	Benco Dental	870.81	Dental Hygiene: Instructional Supplies
0973840	09/17/2020	Mr. David P. Bock	45.42	Digital Media: Instructional Supplies
0973841	09/17/2020	Boeing Distribution Inc	288.46	Aviation Program: Repair Materials/Supplies
0973842	09/17/2020	Casey Bolin	701.82	FCAE FY21: Travel In State
0973843	09/17/2020	BSN Sports	445.00	Baseball: Other Material and Supplies
0973844	09/17/2020	Cannon Cochran Management	63,000.00	Institutional: Workers Comp Ins
0973845	09/17/2020	Capitol Group	76.82	Construction Tech: Instructional Supplies
0973846	09/17/2020	CDW-Government	979.20	Computing Administration: Maintenance Services
0973847	09/17/2020	Champaign Rural King	1,000.00	Truck Driving: Rental-Facilities
0973848	09/17/2020	Cintas Corp	75.61	Diesel Power: Instructional Supplies
0973849	09/17/2020	Connor Company	1,767.07	Maintenance: Maintenance/Custodial Supply
0973850	09/17/2020	Country Squire Cleaners Inc	295.50	Nursing: Instructional Supplies
0973851	09/17/2020	Megan N. Coy	1,258.02	FCAE: Instr Service Contracts
0973852	09/17/2020	Darby Dental	155.00	Occupational Hlth: Other Supplies
0973853	09/17/2020	Davis-Houk Mechanical Inc	4,307.93	Maintenance: Maintenance Services
0973854	09/17/2020	Dell Marketing LP	21,225.11	CARES Institutional: Equipment-Instructional >2500
0973855	09/17/2020	Depke Gases & Welding Supplies	901.87	Diesel Power: Instructional Supplies
0973856	09/17/2020	Discount School Supply	1,986.90	VP Inst Advance: Other Expenses
0973857	09/17/2020	Dean Dittmar	911.03	FCAE FY21: Travel In State
0973858	09/17/2020	Enterprise Rent-A-Car Midwest	882.50	Transportation: Rental-Equipment
0973859	09/17/2020	Enterprise Rent-A-Car Midwest	882.50	Transportation: Rental-Equipment
0973860	09/17/2020	Enterprise Rent-A-Car Midwest	1,765.00	Transportation: Rental-Equipment
0973861	09/17/2020	ERB Turf Equipment Inc	419.81	Grounds: Maintenance/Custodial Supply
0973862	09/17/2020	EverFi, Inc.	10,000.00	Computing Administration: Maintenance Services
0973863	09/17/2020	Fastenal Company	82.13	Maintenance: Maintenance/Custodial Supply
0973864	09/17/2020	Flightstar	24,791.10	Aviation Program: Maintenance Services
0973865	09/17/2020	John Heiser	560.19	FCAE FY21: Travel In State
0973866	09/17/2020	The Higher Learning Commission	1,890.00	Institutional: Legal Services
0973867	09/17/2020	ICCSAA	100.00	Student Life: Publications and Dues
0973868	09/17/2020	ILASFAA	50.00	Financial Aid: College Conf/Meeting Expense
0973869	09/17/2020	Illinois American Water	9,128.91	Utilities: Water, Sewage
0973870	09/17/2020	Illinois Arts Council Agency	1,641.31	Illinois Arts Council: Other Illinois Govt Sources
0973871	09/17/2020	IAVAT	1,630.00	FCAE: Publications and Dues

0973872	09/17/2020	Illinois Board of Higher Educa	28,807.24	IL Co-op Work Study (ICWS): Other Illinois Govt Sources
0973873	09/17/2020	Illinois Community College Boa	2,093.10	Adult Ed Federal Basic 4800: Dept of Ed
0973874	09/17/2020	Johnson Controls Fire Protecti	822.05	Maintenance: Maintenance Services
0973875	09/17/2020	Ms. Kate R. Kaput	43.78	Public Safety: Office-Supplies
0973876	09/17/2020	Keystone Automotive Industries	490.20	Collision Repair: Instructional Supplies
0973877	09/17/2020	LabSource Inc	112.89	Chemistry: Instructional Supplies
0973878	09/17/2020	Leapfrog Technology Group, Inc	11,250.00	CARES Institutional: Equipment-Instructional >2500
0973879	09/17/2020	M J Kellner Co., Inc.	454.12	Child Development: Other Material and Supplies
0973880	09/17/2020	Martin Hood Friese & Associate	24,200.00	Audit: Audit Services
0973881	09/17/2020	McCormick Distributing Inc	710.10	Child Development: Other Material and Supplies
0973882	09/17/2020	MedAssure of Indiana, LLC	194.95	Occupational Hlth: Other Supplies
0973883	09/17/2020	Medco Sports Medicine	242.30	Training Room: Instructional Supplies
0973884	09/17/2020	Medline Industries Inc	814.60	Occupational Hlth: Other Supplies
0973885	09/17/2020	Midland Paper Company	1,100.00	Reprographics: Other Material and Supplies
0973886	09/17/2020	MSC Industrial Supply	665.43	Compuer Aided Drafting: Instructional Supplies
0973887	09/17/2020	Napa Auto Parts	10.01	Diesel Power: Instructional Supplies
0973888	09/17/2020	NFCA	700.00	Womens Softball: Deposits for Others
0973889	09/17/2020	Niemann Foods	80.21	Diesel Power: Instructional Supplies
0973890	09/17/2020	Norris Tire & Auto Center	15.91	Maintenance: Maintenance/Custodial Supply
0973891	09/17/2020	Mrs. Allison C. Owens	13.90	Youth Programs: Instructional Supplies
0973892	09/17/2020	Parkland College	1,846.00	General Institutional: Staff/Family Tuition Waiver
0973893	09/17/2020	PartnerShip LLC	5,197.80	Bookstore: Resale Textbooks
0973894	09/17/2020	NCS Pearson, INC	750.76	Occupation Therapy: Instructional Supplies
0973895	09/17/2020	PerkinElmer Health Sciences In	173.50	Chemistry: Instructional Supplies
0973896	09/17/2020	Della Perrone Photography	225.00	Community Ed Admin: Advertising
0973897	09/17/2020	PrairieLand Feeds	1,046.69	Vet Tech: Instructional Supplies
0973898	09/17/2020	Ray O'Herron Co Inc	468.83	Public Safety: Other Contractual Services
0973899	09/17/2020	Regions Institutional Services	4,000.00	Scholarships Revolve: Deposits for Others
0973900	09/17/2020	Sam's Club	65.18	Public Safety: Office-Supplies
0973901	09/17/2020	Sam's Club	85.84	Community Ed Admin: Other Supplies
0973902	09/17/2020	School Health Corporation	1,954.02	Occupational Hlth: Other Supplies
0973903	09/17/2020	Mr. Corbin T. Sebens	240.00	Golf: Travel-Out of State
0973904	09/17/2020	Mr. Corbin T. Sebens	240.00	Golf: Travel-Out of State
0973905	09/17/2020	Mr. Corbin T. Sebens	240.00	Golf: Travel-Out of State
0973906	09/17/2020	Sherwin Williams	216.57	Maintenance: Maintenance/Custodial Supply
0973907	09/17/2020	Snap-On Tools	70.02	Diesel Power: Instructional Supplies
0973909	09/17/2020	State University Retirement	18,861.88	Human Resource: Other Employee Benefits Vacation
0973910	09/17/2020	Sunbelt Rentals	686.15	Academic Computing: Repair Materials/Supplies
0973911	09/17/2020	Terminix Services Inc	135.00	Maintenance: Maintenance Services
0973912	09/17/2020	Troxell Communications	492.00	Electronics: Instructional Supplies
0973913	09/17/2020	United Parcel Service	2,991.92	Central Receiving: Postage
0973914	09/17/2020	University of Illinois Urbana/	12,240.00	Rabies Vaccinations: Deposits for Others
0973915	09/17/2020	VWR International LLC	221.11	Biology: Instructional Supplies
0973916	09/17/2020	Jennifer Waters	1,180.74	FCAE: Other Material and Supplies
0973917	09/17/2020	Chris Webster	900.00	Emergency Medical: Instructional Supplies
0973918	09/17/2020	Wex Bank	478.22	Athletics General Fund: College Conf/Meeting Expense
0973919	09/17/2020	WideOrbit Inc	2,100.00	Mass Communications: Other Contractual Services
0973920	09/17/2020	Yong's Embroidery Inc	175.00	Public Safety: Office-Supplies
0973924	09/24/2020	40 North/88 West	2,200.00	Marketing: Advertising
0973925	09/24/2020	ABC Sanitary	125.00	Maintenance: Maintenance Services
0973926	09/24/2020	ACI Payments Inc	1,069.95	Fiscal Administration: Other Fixed Charges
0973928	09/24/2020	AHW LLC	164.26	Diesel Power: Instructional Supplies
0973929	09/24/2020	All Lines Leasing	265.00	Custodial: Maintenance/Custodial Supply
0973930	09/24/2020	Alternative Communication Serv	2,131.50	Accessibility Services: Other Contractual Services
0973931	09/24/2020	Amazon	1,919.16	Business-Computer Sci Tech: Advertising
0973932	09/24/2020	Ameren Illinois	1,405.31	Utilities: Electricity
0973933	09/24/2020	American Heart Association	1,248.50	Respiratory Care Technology: Instructional Supplies
0973934	09/24/2020	American Heart Association	114.00	Respiratory Care Technology: Instructional Supplies
0973935	09/24/2020	Jenna R. Baker	250.00	FCAE: Instr Service Contracts
0973936	09/24/2020	Megan L. Barnhart	250.00	FCAE: Instr Service Contracts
0973937	09/24/2020	Benco Dental	93.46	Occupational Hlth: Other Supplies
0973938	09/24/2020	Blick Art Materials	142.46	Art and Design: Instructional Supplies
0973939	09/24/2020	Boeing Distribution Inc	335.90	Aviation Program: Repair Materials/Supplies
0973940	09/24/2020	Arthur Boley	1,500.00	Aviation Program: Other Contractual Services
0973941	09/24/2020	BSN Sports	4,840.44	Softball: Other Material and Supplies
0973942	09/24/2020	Madeline C. Cender	250.00	FCAE: Instr Service Contracts
0973943	09/24/2020	Chambanamoms	400.00	Human Resource: Advertising
0973944	09/24/2020	Chemco Industries Inc	424.35	Maintenance: Maintenance/Custodial Supply
0973945	09/24/2020	Chemical Maintenance Inc	1,253.99	COVID19 - Institutional LPS: Maintenance/Custodial Supply
0973946	09/24/2020	Cintas Corp	75.61	Diesel Power: Instructional Supplies
0973947	09/24/2020	Clarus Corporation	30,000.00	Marketing: Advertising
0973948	09/24/2020	Computer Aided Technology LLC	1,900.00	Compuer Aided Drafting: Instructional Supplies
0973949	09/24/2020	Connor Company	85.11	Maintenance: Maintenance/Custodial Supply
0973950	09/24/2020	Constellation NewEnergy	14,896.03	Utilities: Electricity
0973951	09/24/2020	Davis-Houk Mechanical Inc	650.95	Maintenance: Maintenance Services
0973952	09/24/2020	Fred Delcomyn	45.00	Personal Development: Instr Service Contracts
0973953	09/24/2020	Depco LLC	1,200.00	Compuer Aided Drafting: Instructional Supplies
0973954	09/24/2020	Depke Gases & Welding Supplies	320.52	Manufacturing Operations: Instructional Supplies
0973955	09/24/2020	Cally Diss	250.00	FCAE: Instr Service Contracts
0973956	09/24/2020	Dominion Dental Services Usa I	1,700.00	General: Dental
0973957	09/24/2020	Elaine L Craft Educational Cou	3,000.00	NSF: UAS Curriculum: Other Contractual Services

0973958	09/24/2020	Elsevier Inc	24,982.00	Library: Other Contractual Services
0973959	09/24/2020	Engineerica Systems Inc	3,700.00	Center for Academic Success: Computer Software
0973960	09/24/2020	Ethos Publishing LLC	4,320.00	Marketing: Advertising
0973961	09/24/2020	Golfstat	215.00	Golf: Other Contractual Services
0973962	09/24/2020	Grainger Industrial Supplies	22.60	Electronics: Instructional Supplies
0973963	09/24/2020	Marissa Hartke	250.00	FCAE: Instr Service Contracts
0973964	09/24/2020	Heartland Community College	65.00	Golf: Other Contractual Services
0973965	09/24/2020	Henry Schein Inc	288.30	Dental Hygiene: Instructional Supplies
0973966	09/24/2020	Henry Schein Inc	1,671.31	Dental Hygiene: Instructional Supplies
0973967	09/24/2020	Hicksgas	49.14	Maintenance: Maintenance/Custodial Supply
0973968	09/24/2020	Kade T. Hill	250.00	FCAE: Instr Service Contracts
0973969	09/24/2020	The Home Depot Pro	162.24	Custodial: Maintenance/Custodial Supply
0973970	09/24/2020	ICCSAA	100.00	Student Services: Other Conf/Meeting Expenses
0973971	09/24/2020	Illini Media	990.00	Aviation Program: Advertising
0973972	09/24/2020	Illini Radio Group	1,320.00	Human Resource: Advertising
0973973	09/24/2020	Illinois American Water	142.90	Community Ed Admin: Water, Sewage
0973974	09/24/2020	Illinois Student Assistance Co	4,139.00	General Institutional: Bill Adjustmt Fed/State Monies
0973975	09/24/2020	Iron Brand Marketing, LLC	4,683.06	Aviation Program: Advertising
0973976	09/24/2020	K K Stevens Publishing Co	9,089.98	Personal Development: Advertising
0973977	09/24/2020	Kristen Kapraun	250.00	FCAE: Instr Service Contracts
0973978	09/24/2020	Ms. Lynn Kelly	9.00	Community Ed Travel: Community Ed Trips
0973979	09/24/2020	Kirby Risk Electrical Supply	715.36	Custodial: Maintenance/Custodial Supply
0973980	09/24/2020	LabSource Inc	256.53	Chemistry: Instructional Supplies
0973981	09/24/2020	Lighthouse Consulting Inc	7,500.00	General Institutional: Consultants
0973983	09/24/2020	Mr. James C. Mansfield	575.10	Electronics: Instructional Supplies
0973984	09/24/2020	McKenzie Wagner, Inc.	12,209.23	Marketing: Advertising
0973985	09/24/2020	Jacqueline McSpadden	250.00	FCAE: Instr Service Contracts
0973986	09/24/2020	Megan Meade	250.00	FCAE: Instr Service Contracts
0973987	09/24/2020	Medline Industries Inc	235.87	Occupational Hlth: Other Supplies
0973988	09/24/2020	Midland Paper Company	216.03	Reprographics: Other Material and Supplies
0973989	09/24/2020	Midstate Collection Solutions	4,314.71	General Institutional: Collection Agency Fees
0973990	09/24/2020	Midwest Fiber Inc.	32.57	Maintenance: Maintenance Services
0973991	09/24/2020	Emily Millburg	250.00	FCAE: Instr Service Contracts
0973992	09/24/2020	Motion Industries	63.29	Maintenance: Maintenance/Custodial Supply
0973993	09/24/2020	MSC Industrial Supply	1,068.49	Computer Aided Drafting: Instructional Supplies
0973994	09/24/2020	Multi Service Aviation	3,172.98	Aviation Program: Vehicle Supplies
0973995	09/24/2020	Niemann Foods	95.08	Grounds: Maintenance/Custodial Supply
0973996	09/24/2020	Niemann Foods	52.97	Grounds: Maintenance/Custodial Supply
0973997	09/24/2020	Cassandra Perrin	250.00	FCAE: Instr Service Contracts
0973998	09/24/2020	Protrain Llc	373.90	Professional Development: Instr Service Contracts
0973999	09/24/2020	Regional Office of Education	58,620.24	FCAE FY21: Office Services
0974000	09/24/2020	Reliable Mechanical Co	16,473.00	Maintenance: Maintenance Services
0974001	09/24/2020	Rogers Supply Co Inc	335.37	Electronics: Instructional Supplies
0974002	09/24/2020	Tadeo Ruiz Sandoval	10.00	Community Ed Travel: Community Ed Trips
0974003	09/24/2020	Mr. Corbin T. Sebens	40.00	Golf: Travel-Out of State
0974004	09/24/2020	Mr. Corbin T. Sebens	40.00	Golf: Travel-Out of State
0974005	09/24/2020	Sherwin Williams	108.13	Maintenance: Maintenance/Custodial Supply
0974006	09/24/2020	Anna Shupe	250.00	FCAE: Instr Service Contracts
0974007	09/24/2020	Haley Smith	250.00	FCAE: Instr Service Contracts
0974008	09/24/2020	Snap-On Tools	20.67	Diesel Power: Instructional Supplies
0974009	09/24/2020	Kaitlyn R. Spangler	250.00	FCAE: Instr Service Contracts
0974010	09/24/2020	Springfield Electric Supply Co	118.62	Electronics: Instructional Supplies
0974011	09/24/2020	Destiny Swalve	250.00	FCAE: Instr Service Contracts
0974012	09/24/2020	Taylor Associates Communicatio	6,100.00	Title III: Computer Software
0974013	09/24/2020	Tee Jay Central Inc	51.55	Maintenance: Maintenance/Custodial Supply
0974014	09/24/2020	Ben Temple	250.00	FCAE: Instr Service Contracts
0974015	09/24/2020	Terminix Services Inc	173.00	Maintenance: Maintenance Services
0974016	09/24/2020	TrophyTime Inc	744.00	Marketing: Printing
0974017	09/24/2020	Turnitin, LLC	23,698.56	Center for Excellence: Computer Software
0974018	09/24/2020	Unify Inc	16,864.05	Utilities: Telephone
0974019	09/24/2020	University of Illinois Urbana/	42,370.68	Library: Other Material and Supplies
0974020	09/24/2020	UpKeep Maintenance Service Inc	2,740.00	Custodial: Other Contractual Services
0974021	09/24/2020	USI Insurance Services Nationa	90.00	Institutional: General Insurance
0974022	09/24/2020	USI Insurance Services Nationa	6,410.00	Aviation Program: General Insurance
0974023	09/24/2020	James Voyles	218.99	Board of Trustees: Travel In State
0974298	09/29/2020	Illinois American Water	2,200.00	Utilities: Water, Sewage
E0027739	09/03/2020	Ms. Magaly Avila	461.74	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027740	09/03/2020	Megan M. Barron	59.80	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027741	09/03/2020	Ms. Margaret J. Byrne	63.26	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027742	09/03/2020	Emily M. Carter	878.79	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027743	09/03/2020	Ms. Mitzy J. Castillo	403.70	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027744	09/03/2020	Ms. Jennifer Duenas	91.44	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027745	09/03/2020	Mr. Jesus J. Ibarra	398.49	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027746	09/03/2020	Daniel Lopez	474.98	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027747	09/03/2020	Adriana Ochoa	46.78	Title 1 Summer Migrant FY20: Other Supplies
E0027748	09/03/2020	Mr. Carlos Rodriguez	133.40	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027749	09/03/2020	Joseph A. Smith	143.76	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027754	09/10/2020	Youngjin Ban	200.00	SWFT: WEI: Other Expenses
E0027755	09/10/2020	Katelyn J. Barber	200.00	SWFT: WEI: Other Expenses
E0027756	09/10/2020	Darlene M. Jones	15.00	General: Misc Revenue
E0027757	09/10/2020	Kaitlyn P. Owen	200.00	Don Lake Scholar: Student Grants, Scholarships

E0027758	09/10/2020	Mr. Carlos Rodriguez	66.70	Title 1 Summer Migrant FY20: Mileage Reimb-P/T Faculty
E0027759	09/10/2020	Alidor K. Tshiamala	200.00	SWFT: WEI: Other Expenses
E0027771	09/24/2020	Adrian I. Alcazar	200.00	IDOT HCCTP Grant: Other Expenses
E0027772	09/24/2020	Arriyon L. Buchanan	180.00	IDOT HCCTP Grant: Other Expenses
E0027773	09/24/2020	Jalen M. Hutchcraft	200.00	IDOT HCCTP Grant: Other Expenses
E0027774	09/24/2020	Mark A. Morton	200.00	IDOT HCCTP Grant: Other Expenses
E0027775	09/24/2020	Robert Perry, Jr.	200.00	IDOT HCCTP Grant: Other Expenses
E0027776	09/24/2020	Charles M. Stites	200.00	IDOT HCCTP Grant: Other Expenses
E0027777	09/24/2020	Shenoa D. Webb	200.00	IDOT HCCTP Grant: Other Expenses
E0027778	09/24/2020	Savanna M. Wells	200.00	IDOT HCCTP Grant: Other Expenses

Student Refunds	577,039.79	2,508.00
Totals Voucher Checks	<u>\$ 1,963,166.24</u>	<u>\$ 3,959.33</u>

Last Check Numbers Used: AP = 0974298 AP = E0027778 ST = 0974295 ST = E0028613

IX. BUSINESS & FINANCE—Items D

EXEMPT PURCHASE – UNIVERSITY OF ILLINOIS VETERINARY MEDICINE CONTRACT

Parkland College seeks renewal of the contract with the University of Illinois College of Veterinary Medicine to provide up to 4,200 supervisory hours for up to 25 Parkland Veterinary Technology students annually at a cost not to exceed \$64,294 per year for five years beginning January 22, 2021.

Parkland Veterinary Technology students must gain clinical experience in the areas of necropsy, equine medicine, food animal medicine, anesthesia, surgery, large/small animal radiology, and small animal medicine. Parkland does not have the facility resources to provide such experiences on site. The University of Illinois College of Veterinary Medicine has provided access to their facilities, animals, and expertise for many years.

This purchase meets the following strategic goals:

**Goal A: Quality:** Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2:** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

**Goal C: Collaboration:** Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

**C2:** Develop partnerships with district employers to identify employability skills, collaborate in the development of curriculum and delivery systems, and create employment and internship opportunities for students.

**C3:** Engage with community and regional partners to foster partnerships focused on continuous learning.

Administration recommends contracting with the University of Illinois College of Veterinary Medicine in the amount of up to \$64,924 per year for five years beginning January 11, 2021. This item is exempt from formal bid requirements per the Illinois Public Community College Act, section 805/3-27(a) contracts for services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part; and (l) contracts for goods or services which are economically procurable from only one source, such as the purchase of magazines, books, periodicals, pamphlets, and reports, and for utility services, such as water, light, heat, telephone, or telegraph. Board authorization is requested since the cost exceeds \$20,000. Contract costs are captured from the FY2021 operating budget for this purchase through student fees for Veterinary Technology clinical practicum courses.

MOTION— Move to approve the contract with the University of Illinois College of Veterinary Medicine, Urbana, Illinois through January 2026 at a total cost not to exceed \$324,620



IX. BUSINESS & FINANCE—Item E

EXEMPT PURCHASE – TECHSMITH KNOWMIA

Techsmith Knowmia (formerly Techsmith Relay) is a software service that integrates with our Learning Management System which faculty and students use to efficiently create and caption video content. Since implementing Knowmia last year over 5,000 faculty and students have created, captioned, and viewed over 8,000 pieces of media using this resource. This is a three- year agreement with discounts for the first two years of the agreement.

This purchase relates to the following strategic goal:

**Goal A: Quality-** Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2.** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommends approving a three-year pricing agreement with Techsmith Corporation and payment of \$14,995 for FY2021, \$20,245 for FY2022, and \$25,495 for FY2023. These items are exempt from formal bid requirements per the Illinois Public Community College Act, Section 805/3-27.1(f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from Perkins grant funds.

MOTION— Move to approve the purchase of Knowmia from Techsmith Corporation through 2023 for a total of \$60,735.

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE – ISBE-FCAE AGRICULTURE ROYALTIES

In support of agricultural education curriculum development and enhancement for Illinois school districts and funded through the ISBE-FCAE Agriculture Royalties-Deposit for Others account, the following recommendation is to revise the Agribusiness Library lessons and curriculum on www.myaert.com. The purchase amount is not to exceed \$200,000 which would include revision of the Agribusiness Library lessons following the 5E outline format (Engage, Explore, Explain, Elaborate, Evaluate), test questions, videos, PowerPoint presentations, E-units, E-unit guided notes, and standards alignment. This contract will begin October 24, 2020 and end October 31, 2021.

This purchase relates to the following strategic goals:

**Goal A: Quality** - Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2.** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

**Goal C: Collaboration** - Parkland College will work collaboratively to develop a workforce with critical thinking, communication, and technical skills to ensure success in a diverse, technological, and global work environment.

**C2.** Develop partnerships with district employers to identify employability skills, collaborate in the development of curriculum and delivery systems, and create employment and internship opportunities for students.

**Goal D: Engagement** - Parkland College will engage the district's institutions and communities to develop citizens who build and sustain economic, social, and cultural assets through work, service, and engagement.

**D1.** Expand Parkland College's role in economic and workforce development by developing local, regional, and global partnerships with business and industry, government agencies, health providers, and the agricultural community, and by providing and coordinating the majority of training in District 505.

**D3.** Provide credit and noncredit lifelong learning and other educational opportunities to members of the District 505 community. Develop programs that make various cultural programs accessible and build relationships with K–12 to develop future student population.

Administration recommends the purchase of the Agribusiness Library curriculum revision from Cutting Edge Curriculum (formally CAERT), Mansfield, Illinois. ISBE will provide approval of all curriculum revisions made. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the ISBE-FCAE Agriculture Royalties-Deposit for Others account for this purchase.

MOTION— Move to approve the purchase of Agribusiness Library curriculum revision from Cutting Edge Curriculum (formally CAERT), Mansfield, Illinois for a total cost not to exceed \$200,000.00.

IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE – KAPLAN OUTCOMES TESTING AND LICENSURE REVIEW FOR PRACTICAL NURSING STUDENTS

The Parkland College Nursing Programs have decided to continue using Kaplan Test Prep, a division of Kaplan, Inc., to provide the Integrated Testing (IT) Program together with an NCLEX-RN Review Course for students pursuing an Associate in Nursing Degree or a Practical Nursing Certificate. The IT Program assesses student attainment of key learning outcomes and problem-solving ability. It provides instructional modules, online practice tests, and structured remediation as needed to enhance scores. In addition, the program prepares students to take the NCLEX-RN and NCLEX-PN examination. This is a two-year agreement in which Kaplan Test Prep will provide complete program segments for RN, RN LPN to RN, RN Paramedic to RN, or PN for 232 students at a cost not to exceed \$72,000 per year.

Contracting with Kaplan Test Prep to provide outcomes testing and a review for licensure relates to the following strategic goals:

**Goal A:** Quality – Parkland College will maintain the highest educational standards providing ongoing continuous learning for all citizens of District 505.

**A2:** Ensure the excellence of academic programs with emphasis on teaching and learning, student success, and outcomes assessment.

Administration recommends purchasing the Kaplan Test Prep at a cost not to exceed \$72,000 per year. This item is exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (1) contracts for goods or services which are economically procurable from only one source, such as the purchase of magazines, books, periodicals, pamphlets, and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2021 operating budget.

MOTION— Move to approve the purchase of approve the purchase of Kaplan Test Prep through 2022 at a cost not to exceed \$144,000 from Kaplan, Inc. of Alpharetta, GA.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE – UPS REVITALIZATION SERVICES

In support of the college's ongoing administrative and academic needs, Administration recommends the purchase of UPS Revitalization Services to refresh the aging components of our UPS. UPS (Uninterruptible Power Supply) provides battery backup when the electrical power fails or drops to an unacceptable voltage level.

- UPS Revitalization Service will be purchased from CDW-Government, 230 N. Milwaukee Ave., Vernon Hills, IL 60061, for \$37,000.

This purchase relates to the following strategic goals:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**Goal E2:** Utilize our strategic technology plan to support all areas of the college.

**Goal E3:** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2021 operating budget and CARES Act fund for this purchase.

MOTION— Move to approve the purchase of UPS Revitalization Services from CDW-G for a total cost of \$37,000.
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IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE – VOIP TELEPHONY INTEGRATION WITH MICROSOFT O365 POC

In support of the ongoing administrative and academic needs, remote operations of the College, and upgrading aging campus telephony, Administration recommends the migration to VoIP technology. VoIP technology enables traditional telephony services to operate over computer networks allowing users to make calls directly from their computers. While this type of service became critical for the remote working environment, it will improve the College operations through the convergence of voice and data, reduce telecommunication operational cost, and retire old telephony infrastructure.

To prepare for this transition, Administration recommends the following:

- Implement proof of concept (POC) of integrating Parkland's existing telephone system with Microsoft VOIP technology
- Purchase hardware and Professional Support Services to support this initiative from ConvergeOne, 10900 Nesbitt Ave S, Bloomington, MN, for a total cost of \$70,000.

This purchase relates to the following strategic goals:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the College.

**Goal E2:** Utilize our strategic technology plan to support all areas of the College.

**Goal E3:** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2021 operating budget and CARES Act fund for this purchase.

MOTION— Move to approve the purchase of hardware and configuration services from ConvergeOne for a total cost of \$70,000.
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IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE – VIRTUAL TECHNOLOGY FROM APPORTO

In support of teaching and learning, the transition to online education, as well as faculty and staff development, Administration recommends purchasing the following:

- Available anywhere cloud-based virtual desktops and applications from Apporto Corporation 200 Hamilton Ave Palo Alto, CA 94301 for a total of up to \$100,000.

This purchase relates to the following strategic goals:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**Goal E2:** Utilize our strategic technology plan to support all areas of the college.

**Goal E3:** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available in the FY 2021 operating budget and CARES Act fund for this purchase.

MOTION— Move to approve consulting fees from Apporto not to exceed a total cost of \$100,000.
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IX. BUSINESS & FINANCE—Item K

EXEMPT PURCHASE – ELEVATOR MAINTENANCE SERVICE CONTRACT

The College currently uses an outside contractor for repairs and maintenance work for the 14 elevators on the main campus. This current fiscal year is the third year of a three-year contract with Kone, Inc. elevator service of Peoria, IL. At the end of this service contract, the College will make a public Request for Proposals for another long-term contract for maintenance and service for these elevators.

The purchase relates to the following strategic goals:

**Goal E: Responsibility:** Parkland College will strive for sustainable fiscal and financial vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

**E3.** Maintain and create sustainable resources to maximize efficiency of all operations and create learning opportunities for faculty, staff, and students.

Administration recommends the expense of \$27,807.12 for maintenance and service of the College elevator systems to Kone, Inc., of Peoria, IL for the 12 months starting October 15, 2020. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from FY2021 operating budget for this purchase.

MOTION— Move to approve the Kone, Inc. of Peoria, IL for elevator service and maintenance for 12 months starting October of 2020 through September of 2021 in the amount of \$27,807.12

IX. BUSINESS & FINANCE—Item L\*

RESOURCE ALLOCATION MANAGEMENT PROGRAM (RAMP)

The Illinois Community College Board compiles a list of capital improvement projects for community colleges that request State of Illinois funding under a program entitled Resource Allocation Management Program (RAMP). Projects submitted to ICCB under RAMP require the local community college Board of Trustees approve the project and the College must also fund a minimum of 25% of the total cost of the project. Projects submitted under RAMP are funded by the State of Illinois in the order they were submitted and by funds allocated by the State.

Parkland College will be submitting a project under RAMP for a new Physical Sciences Training Center, a new construction addition to the campus. This addition would be approximately 27,000 Square Feet of new classroom, laboratory, study, and office space potentially located adjacent to the L Wing of the main campus. The majority of the spaces would be new Chemistry and Biology laboratories and classrooms with the latest technology available. With the growth locally in health professions and in Science, Technology, Engineering, and Math (STEM), this new addition will allow for expanding enrollment in these curriculums and for the newest technology.

The current estimate (FY21) for this new construction addition is \$22,562,232.00. This cost estimate has been calculated using formulas provided by the ICCB documents in the RAMP submission procedures. The College has also retained IGW Architects of Urbana, IL to assist in the preparation of the RAMP submission and to work with the Administration and Health Professions faculty to detail the needs of this new project. The College's portion of the construction would currently be estimated at \$5,640,558.00 which is 25% of the total estimated cost.

CONSENT MOTION—Move to approve the submittal of the Illinois Community College Board project under the Resource Allocation Management Program for a new Physical Sciences Training Center as per the attached documents.



IX. BUSINESS & FINANCE—Item M\*

SURPLUS PROPERTY

The College’s Engineering Science and Technologies department no longer has a need for the vehicles listed below. Administration is requesting board approval for disposal of the following vehicles:

<u>Description</u>	<u>Quantity</u>
<b>1996 Chevrolet Tahoe</b> VIN# 3GNEK18R1TG109244	1
<b>2002 Ford Focus</b> VIN# 1FAFP33P02W311790	1
<b>2003 Nissan Frontier</b> VIN# 1N6ED29X53C443170	1
<b>2000 Land Rover Discovery</b> VIN# SALTY1240YA263647	1
<b>2001 Volkswagen Jetta</b> VIN# 3VWSK69M01M151279	1
<b>2001 Saab 9-5</b> VIN# YS3ED58E813042528	1
<b>1995 Subaru Legacy</b> VIN# 4S3BK6256S7331190	1
<b>1995 Subaru Legacy</b> VIN# 4S3BK6354S1317663	1
<b>2001 VW Jetta</b> VIN# 3VWPD69M81M203936	1
<b>1994 Honda Del Sol</b> VIN# JHMEG2172RS000591	1
<b>2001 Toyota Prius</b> VIN# JT2BK18V530082868	1
<b>2001 Ford Expedition</b> VIN# 1FMRU16W91LB44560	1
<b>2002 Ford Crown Vic</b> VIN# 2FAFP71WX2X128130	1
<b>1999 Oldsmobile Cutlass</b> VIN# 1G3NB52MXX63291010	1
<b>1960 Ford Truck</b> VIN# F10J0D24009	1
<b>2005 Kawasaki Eliminator</b> VIN# JKABNRA145DA11845	1

CONSENT MOTION—Move to declare as surplus property the above mentioned items.

X. ACADEMIC & STUDENT SERVICES—Item A\*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. U.S. Department of Agriculture (USDA) National Institute of Food and Agriculture (NIFA): Agriculture and Food Research Initiative Competitive Grants Program—Education and Workforce Development Program
2. Illinois State University (ISU) Mennonite College of Nursing: Academic Progression Partner Schools Subgrant (IBHE funding)
3. Junior League of Champaign-Urbana: Community Assistance Fund Grants
4. National Science Foundation (NSF): Advanced Technology Education (ATE)—Expanding Precision Agriculture to Secondary Students (EPASS)

**U.S. Department of Agriculture (USDA) National Institute of Food and Agriculture (NIFA):  
Agriculture and Food Research Initiative Competitive Grants Program—Education and  
Workforce Development Program: *Developing Virtual Reality Training Simulations to Advance  
Agricultural Safety Curricula for Safer and Immersive Learning Experiences***

Parkland has partnered with the University of Illinois at Urbana-Champaign (UIUC) and Purdue University to develop and implement the use of Virtual Reality (VR) programs and curriculum in precision agriculture coursework for community college students and incumbent workers. UIUC and Purdue will develop the VR programs and curriculum in conjunction with feedback from Parkland. Parkland will then utilize these programs in existing agriculture curriculum and also look to expand use to other related sectors.

**Submitted to:** United State Department of Agriculture (USDS)

**Proposed by:** Ag/EST: Jenni Fridgen, Jerry Lighty

**Target Population:** Agricultural students, incumbent workers, and agriculture (and related) industries.

**Benefits to Population:** Provides students/workers with virtual safety training opportunities.

**Supports Mission:** To provide technical-vocational and career education that meets the needs of students, business, and industry.

**Project Lead:** University of Illinois at Urbana-Champaign

**Other Partners:** Purdue University

**Proposed Dates: 7/12/2021 to 7/1/2025**

	First Year	All Years		First Year	All Years
<b>All Partners Grant Request:</b>	TBD	TBD	<b>Parkland’s Cash Match:</b>	\$0	\$0
<b>Parkland’s Grant Request:</b>	\$23,050	\$92,200	<b>Parkland’s In-kind Match:</b>	\$0	\$0

**Grant funds will be used to:**

Funds will be used for faculty release time, travel, supplies, and marketing.

**Illinois State University (ISU) Mennonite College of Nursing: Academic Progression Partner Schools Subgrant (IBHE funding): TAP: Telehealth Academic Progression**

The purpose of this *Telehealth Academic Progression (TAP)* project is to support the IBHE Nursing School Grant Program by educating the nursing workforce using simulation-based education to increase health care access and improve population health outcomes in rural and underserved areas through telehealth. Parkland is applying for a subaward under ISU’s grant. The project will develop Virtual Interactive Telehealth Active Learning modules that incorporate interactive, experiential opportunities to apply and assess the telehealth nursing process using simulation learning strategies.

**Submitted to:** Illinois State University

**Proposed by:** Health Professions: Diane Cousert

**Target Population:** Nursing students and faculty.

**Benefits to Population:** Educates students and faculty to provide effective, culturally sensitive, person-centered, telehealth care by using a variety of effective learning strategies.

**Supports Mission:** To provide technical-vocational and career education that meets the needs of students, business, and industry.

**Project Lead:** Illinois State University (ISU)

**Other Partners:** TBD

**Proposed Dates: 11/2/2020 to 6/30/2021**

	First Year	All Years		First Year	All Years
<b>All Partners Grant Request:</b>	TBD	TBD	<b>Parkland’s Cash Match:</b>	N/A	N/A
<b>Parkland’s Grant Request:</b>	\$23,000	\$23,000	<b>Parkland’s In-kind Match:</b>	N/A	N/A

**Grant funds will be used to:**

Funding will be used to support part time faculty work and a laptop.

**Junior League of Champaign-Urbana: Community Assistance Fund Grants**

The goal of the Community Assistance Fund (CAF) is to respond to the financial needs of nonprofit organizations, specifically for programs and projects related to Junior League of Champaign-Urbana position statements and impact areas, which focus on basic needs for school readiness, such that all children are prepared for success in the classroom by having stable resources. College for Kids is requesting funding for scholarships for the summer College for Kids program.

**Submitted to:** Junior League of Champaign-Urbana

**Proposed by:** Community Education: Terry Thies

**Target Population:** District 505 3rd-8th grade students.

**Benefits to Population:** Scholarships will allow low-income students to attend a CFK course.

**Supports Mission:** To provide services, training, programs, and resources to the public and to business, industry, agriculture, and labor that promote the intellectual, cultural, and economic development of Illinois Community College District 505

**Project Lead:** Parkland College

**Other Partners:** N/A

**Proposed Dates: 4/1/2021 to 8/31/2021**

	First Year	All Years		First Year	All Years
<b>All Partners Grant Request:</b>	N/A	N/A	<b>Parkland's Cash Match:</b>	\$0	\$0
<b>Parkland's Grant Request:</b>	\$1,113	\$1,113	<b>Parkland's In-kind Match:</b>	\$0	\$0

**Grant funds will be used to:**

Funding from this grant will provide seven scholarships for each student to attend one CFK class.

**National Science Foundation (NSF): Advanced Technology Education (ATE)—*Expanding Precision Agriculture to Secondary Students (EPASS)***

Building on the successes of previous Parkland ATE grants in precision agriculture and unmanned aerial systems, this project will expand precision agriculture education to high school students, building a pipeline of students to Parkland and agriculture careers. This project will develop and implement an Early College and Career Academy in precision agriculture. PIs will coordinate with industry leaders, community partners, and secondary education organizations to create apprenticeship opportunities and stackable certificates to train secondary students for jobs in precision agriculture and adjacent sectors.

**Submitted to:** National Science Foundation (NSF)

**Proposed by:** Ag/EST: Jenni Fridgen  
Aviation: Mandy Briggs

**Target Population:** High school students interested in agriculture careers.

**Benefits to Population:** The proposed ECCA program will provide a pathway to precision agriculture certificates and careers beginning the junior year of high school.

**Supports Mission:** To provide technical-vocational and career education that meets the needs of students, business, and industry.

**Project Lead:** Parkland College

**Other Partners:** N/A

**Proposed Dates: 7/1/2021 to 6/30/2024**

	First Year	All Years		First Year	All Years
<b>All Partners Grant Request:</b>	N/A	N/A	<b>Parkland's Cash Match:</b>	\$0	\$0
<b>Parkland's Grant Request:</b>	\$278,594	\$581,377	<b>Parkland's In-kind Match:</b>	\$0	\$0

**Grant funds will be used to:**

Funding will be used for faculty release time, a classroom assistant, fringe benefits, equipment, marketing, apprenticeship stipends, conference travel, exam fees, and an external evaluator.

X. ACADEMIC & STUDENT SERVICES—Item B\*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. Chicago Citywide Library Coalition (CCLC): Illinois Digital Learning Lab (IDLL)
2. Illinois Arts Council Agency (IACA): FY21 Program Grant

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above in the attached summary.

**FUNDS RECEIVED**

<b>Title</b>	<b>Received From</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Years</b>	<b>Total Amount</b>	<b>Parkland Amount</b>
Illinois Digital Learning Lab (IDLL)	Chicago Citywide Library Coalition (CCLC)	9/9/20	6/30/22	1	\$3,000	\$3,000
FY21 Program Grant	Illinois Arts Council Agency (IACA)	10/16/20	8/31/21	1	\$7,300	\$7,300
					<b>Total</b>	<b>\$10,300</b>



X. ACADEMIC & STUDENT SERVICES—Item C

ANNUAL GRANTS REPORT

Josh Birky, Program Manager of Grants and Contracts, will give the annual grants report to the Board of Trustees.

INFORMATION

X. ACADEMIC & STUDENT SERVICES—Item D

2022-2023 ACADEMIC CALENDAR (LODGED)

The proposed 2022-2023 Academic Calendar has been reviewed and approved by the Parkland College Association Senate and College Council. This item is lodged and will be presented at the November 2020 Board of Trustees meeting for approval.

INFORMATION

## Proposed Academic Calendar 2022 - 2023

- The Academic Calendar pertains primarily to instruction start and end dates in each semester.
- The Board of Trustees approves the Academic Calendar.

<b>SUMMER SEMESTER 2022</b>	
Instruction begins	Monday, May 16
Memorial Day (Legal holiday – no classes)	Monday, May 30
Independence Day (Legal holiday)	Monday, July 4
Instruction ends	Thursday, August 11
<b>FALL SEMESTER 2022</b>	
Faculty Professional Development Week begins	Monday, August 15
Instruction begins	Monday, August 22
Labor Day (Legal holiday – no classes)	Monday, September 5
Midterm (full semester classes)	Friday, October 14
Thanksgiving recess (no classes)	Wednesday, November 23 (after 5 p.m.) – Sunday, November 27
Instruction resumes	Monday, November 28
Instruction ends	Friday, December 9
Final Examinations Week	Monday, December 12 – Friday, December 16
<b>SPRING SEMESTER 2023</b>	
Faculty Professional Development Week begins	Tuesday, January 3
Instruction begins	Monday, January 9
Martin Luther King Day (Legal holiday – no classes)	Monday, January 16
Professional Development Day (no classes)	Thursday, February 23
Midterm (full semester classes)	Friday, March 3
Spring vacation (no classes)	Saturday, March 11 – Sunday, March 19
Spring holiday (campus closed)	Friday, March 17
Instruction resumes	Monday, March 20
Instruction ends	Thursday, May 4
Final Examinations Week	Friday, May 5 – Thursday, May 11
Commencement	Thursday, May 11
PAE contract for AY2021-2022 ends	Friday, May 12

## Procedural Calendars

### 1. Registration Calendar

- Pertains to registration deadlines, drop/withdrawal deadlines for specific sessions in each semester.
- Does not require Board of Trustees approval.

### 2. Tuition Payment Calendar

- Pertains to the deadlines for payment of tuition.
- Does not require Board of Trustees approval.

# 2022

JANUARY						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

FEBRUARY						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5
6	7	8	9	10	11	12

MARCH						
S	M	T	W	T	F	S
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

APRIL						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

JUNE						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

JULY						
S	M	T	W	T	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

AUGUST						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Semester starts and ends with UIUC

SEPTEMBER						
S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

OCTOBER						
S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

NOVEMBER						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

DECEMBER						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Tentative:  
PSS days off; outside of academic calendar

### Legend

- Commencement
- Start of instruction (all sessions within a semester)
- End of instruction (all semesters)
- Holidays/campus closed
- Faculty/PAE returns
- Midterm (full-semester session)
- Final exams week
- Professional Development Day
- Spring Break
- Last day to withdraw full-semester classes

### Parkland and UIUC schedules

#### Summer session start dates

Parkland: May 16, June 6, July 5

UIUC: May 16, June 13

#### Fall semester: Instruction & Final Exams

Parkland instruction: August 22 (start); December 9 (end)

Final Exams: December 12 - 16

UIUC instruction: August 22 (start); December 8 (end)

Final Exams: December 9 - 16

### Summer Semester 2022

Start of summer instruction: May 16

Summer session start dates: May 16, June 6, July 5

Last day of summer instruction: July 28 (except for 12-week sessions)

### Fall Semester 2022

PAE contract begins: Monday, August 15

Start of fall instruction: August 22

Session start dates: August 22, September 12, October 17

Full semester midterm: October 14

Last day to withdraw: December 2

Last day of fall instruction: December 19

Final exams week: December 12 - 16

Grades due: December 19

PAE contract ends: Friday, December 16

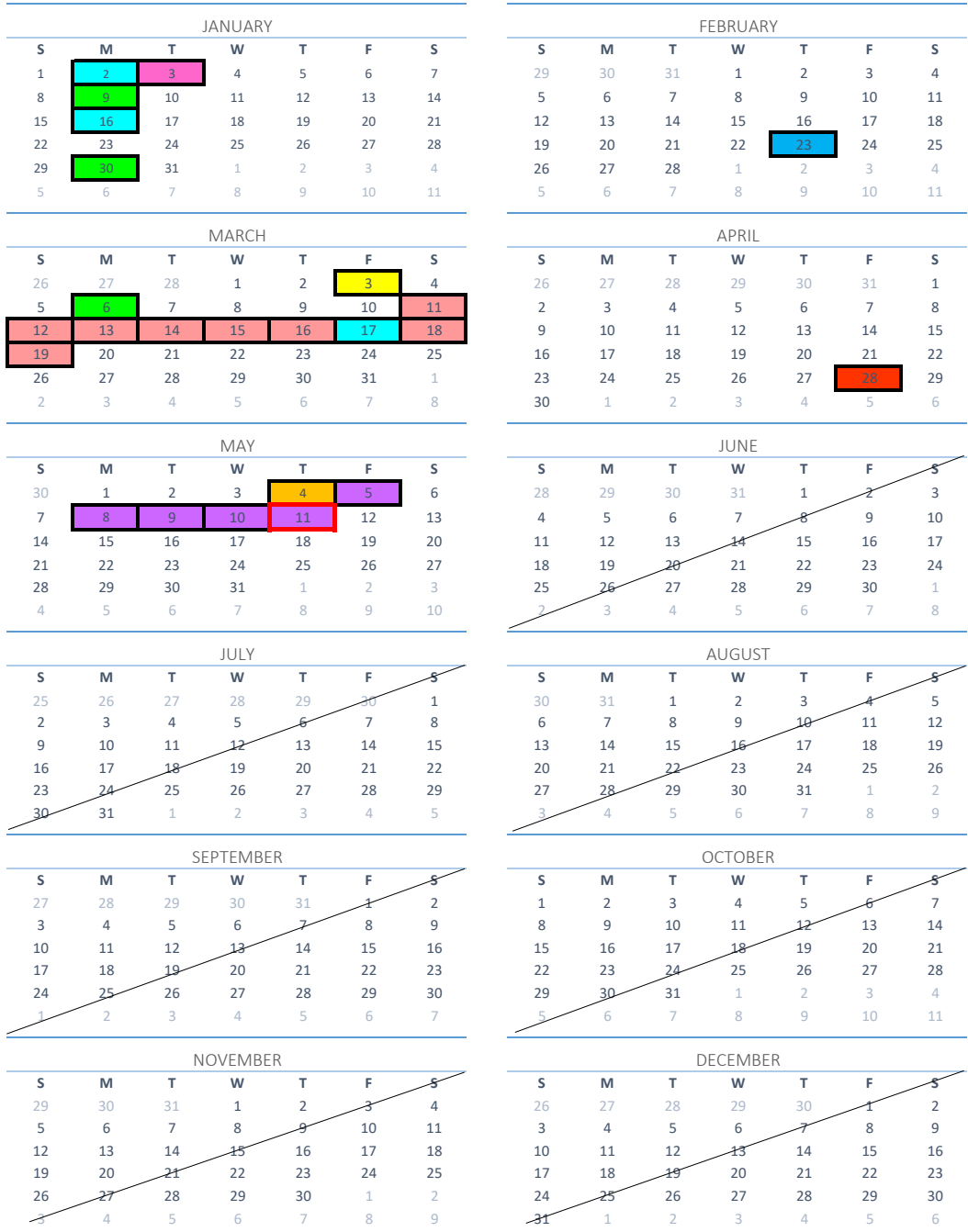
PAE: 87 contract days

77 instructional days

5 preparation week contract days

5 final exam contract days

# 2023



Enrollment Blitz begins Jan 3  
Instruction starts one week ahead of UIUC

Instruction ends same week as UIUC

**Legend**

- Commencement
- Start of instruction (all sessions within a semester)
- End of instruction (all semesters)
- Holidays/campus closed
- Faculty/PAE returns
- Midterm (full-semester session)
- Final exams week
- Professional Development Day
- Spring Break
- Last day to withdraw full-semester classes

**Spring Semester 2023**  
 PAE contract begins: Tuesday, January 3  
 Start of spring instruction: January 9  
 Spring session start dates: January 9, January 30, March 6  
 Professional Development Day: February 23  
 Full semester midterm: March 3  
 Last day to withdraw: April 28  
 Last day of spring instruction: May 4  
 Final exams week: Friday, May 5 - Thursday, May 11  
 PAE contract ends: Friday, May 12

**Parkland and UIUC spring instruction & final exams**  
 Parkland Instruction: January 9 (start); May 4 (end)  
 Final Exams: May 5 - 11  
 UIUC Instruction: January 17 (start); May 3 (end)  
 Final Exams: May 5 - 12  
 UIUC Commencement: May 13

**PAE: 88 contract days**  
 77 instructional days  
 4 preparation week contract days  
 5 final exam week contract days  
 1 Professional Development Day  
 1 additional contract day after Commencement

X. ACADEMIC & STUDENT SERVICES—Item E

NEW CAREER PROGRAM

Administration recommends board approval for the following AAS program:

**Aviation: Flight Technology AAS (V.FLT.AAS) – 61 to 62 credit hours**

The Flight Technology Associate in Applied Science (AAS) program will prepare students for careers in the commercial aviation industry. It is designed as an alternative academic pathway to the existing Associate in Science (AS) with an aviation concentration.

Like students in the AS (Aviation) degree program, Flight Technology AAS students will receive certifications in private pilot, private pilot with instrument rating, commercial pilot, and commercial, multiengine offered in a sequential manner. What differentiates the AAS are five additional aviation-related courses and a two-track option. Flight Technology students can choose a Professional Pilot track or a Drone Pilot track. The first option strengthens the aviation student's preparation for a career as a commercial pilot. The second option allows the student to broaden their career options with drone (small Unmanned Aerial Systems or sUAS) pilot certification.

Upon the completion of this AAS degree and with the appropriate FAA flight time requirements, graduates may enter the workforce as commercial pilots and/or UAS pilots. This AAS program has been approved by the college's Curriculum Committee. It will be offered through the Institute of Aviation.

MOTION – Move to approve the new Aviation: Flight Technology AAS degree.

## XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

## XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of October 21, 2020 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for October 2020, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for October 2020, in accordance with the documents that will be incorporated in the official minutes.



XV. TRUSTEE REPORTS

The Chairman will open the floor for Board comments.

INFORMATION

## XVI. ADJOURNMENT

A motion and second will be made for adjournment of the October 21, 2020 Board of Trustees meeting.

# **PARKLAND COLLEGE**

## **STATEMENT OF CORE VALUES**

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

### **Honesty and Integrity**

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

### **Fairness and Just Treatment**

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

### **Responsibility**

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

### **Multiculturalism**

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

### **Education**

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

### **Public Trust**

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.